

Yearly Status Report - 2019-2020

| Part A | | | | | |
|---|---|--|--|--|--|
| Data of the Institution | | | | | |
| 1. Name of the Institution | TRANQUEBAR BISHOP MANIKAM LUTHERAN COLLEGE | | | | |
| Name of the head of the Institution | Dr. GENE GEORGE | | | | |
| Designation | Principal | | | | |
| Does the Institution function from own campus | Yes | | | | |
| Phone no/Alternate Phone no. | 04364289426 | | | | |
| Mobile no. | 9444651352 | | | | |
| Registered Email | tbmlcollege@gmail.com | | | | |
| Alternate Email | tbmlciqac@gmail.com | | | | |
| Address | Veerappa Pillai Street, Porayar - 609307 | | | | |
| City/Town | Mayiladuthurai | | | | |
| State/UT | Tamil Nadu | | | | |
| Pincode | 609307 | | | | |

| 2. Institutional Sta | tus | | | | | |
|---|--|-------------------|----------------------------------|---------------------|---------------------|--|
| Affiliated / Constitue | ent | | Affiliated | | | |
| Type of Institution | | | Co-education | L | | |
| Location | | | Rural | | | |
| Financial Status | | | Self finance | d and grant-ir | n-aid | |
| Name of the IQAC of | Name of the IQAC co-ordinator/Director | | | ON JEYAKUMAR | | |
| Phone no/Alternate Phone no. | | | 04364289426 | | | |
| Mobile no. | | | 9442422539 | | | |
| Registered Email | | | drsjohnson@r | ediffmail.com | | |
| Alternate Email | | | siva.auc@gma | il.com | | |
| 3. Website Addres | S | | | | | |
| Web-link of the AQA | AR: (Previous Acad | emic Year) | <u>http://tk</u> | mlcollege.ac.i | <u>.n/</u> | |
| 4. Whether Acader the year | mic Calendar pre | pared during | Yes | | | |
| if yes,whether it is u Weblink : | ploaded in the insti | tutional website: | <u>http://tbm</u> | lcollege.ac.ir | <u>1/</u> | |
| 5. Accrediation De | etails | | I | | | |
| Quela | Grade | 0004 | Year of | | -14. | |
| Cycle | Grade | CGPA | Accrediation | Vali Period From | Period To | |
| 1 | B+ | 76 | 2002 | 01-Oct-2002 | 30-Sep-2007 | |
| 6. Date of Establis | hment of IQAC | | 09-Apr-2009 | | | |
| 7. Internal Quality | Assurance Syste | m | 1 | | | |
| | | | ho your for promotive | | | |
| Item /Title of the q | uality initiative by | | he year for promotir Duration | Number of particip | ants/ beneficiaries | |
| TEACHING LEAR EVALUATION ST TOWARDS BETTE | NING AND RATEGIES: | | eb-2020 65 1 | | | |

<u>View File</u>

| 8. Provide the list of f Bank/CPE of UGC etc | - | ate Govern | ment- UGC | C/CSIR/DST/DBT/ICMR/ | TEQIP/World |
|--|----------------------|------------|------------------|-----------------------------|-------------|
| Institution/Departmen t/Faculty | Scheme | Funding | g Agency | Year of award with duration | Amount |
| NIL | NIL | N | IL | 2020 0 | 0 |
| | N | O Files | Uploaded | !!! | |
| 9. Whether compositi NAAC guidelines: | on of IQAC as per la | atest | Yes | | |
| Upload latest notification of formation of IQAC | | | <u>View File</u> | | |
| 10. Number of IQAC meetings held during the year : | | | 1 | | |
| The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website | | | Yes | | |
| Upload the minutes of meeting and action taken report | | | <u>View File</u> | | |
| 11. Whether IQAC received funding from any of the funding agency to support its activities during the year? | | | No | | |
| 12. Significant contrik | outions made by IQ/ | AC during | the current | year(maximum five bu | illets) |
| 1 Nove in five stress | tunel development | | a a mai a d | eut like Deisking | |

1. New infrastructural developments were carried out, like Drinking water facility with R.O. water plant, Green Practices and Landscaping 2. A Quality Enhancement Program was organised for the benefit of teaching faculty and nonteaching staff. 3. As a mentee institution under Paramash Scheme we involved in various activities with our mentor ADM College for Women, Nagapattinam. 4. IQAC conducted various meeting with departments heads and criteria heads for the NAAC accreditation process 5. During the COVID19 pandemic, IQAC regulated the Online classes and seminars

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| | Plan of Action Achivements/Outcomes | | | |
|---|---|---------------------------------|--|--|
| _ | Review of online teaching was taken as | Many online workshops have been | | |

| per trend; it was decided to organize national webinars and online workshops to enhance the innovative teaching methods. | organised, various departments were actively participated and benefited |
|--|---|
| More CCTV cameras must be installed for the security of the campus community | 70 CCTV cameras were installed in the entire campus |
| IQAC recommends to form a Intellectual Property Rights Cell (IPRC) in our institution. | Intellectual Property Rights Cell (IPRC) will be constituted in our institution and awareness will be created among staff members. |
| All the qualified faculties of our institution are recommended to obtain the Ph.D., and M.Phil., Guideship from Bharathidasan University. | Many of the faculties applied for the Ph.D., and M.Phil., Guideship from Bharathidasan University. |
| IQAC recommends to form a mentor-mentee team in each department to carry out personal Counseling for students | To carry out personal Counseling for students, mentors have to be allotted for each class and the counseling records will be maintained by the mentors. |
| A grievance cum Redressal Committee to be constituted to address the complaints of the stack holders. | A grievance cum Redressal Committee has been constituted to address the complaints of the stack holders. |
| Vie | <u>w File</u> |
| 14. Whether AQAR was placed before statutory body ? | Yes |
| Name of Statutory Body | Meeting Date |
| Academic Council | 18-Mar-2022 |
| 15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ? | No |
| 16. Whether institutional data submitted to AISHE: | Yes |
| Year of Submission | 2021 |
| Date of Submission | 03-Sep-2021 |
| 17. Does the Institution have Management Information System ? | No |
| Pa | |
| | art B |

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

As our college is an affiliated college, the syllabi and curriculum for choice based credit system were framed by Bharathidasan University and intimated to the college well-in-advance. This helps the college to plan and adopt various academic programmes department wise and can design a practically acceptable Academic planner. In a two tire system, the Heads of various departments chalkout a template for the semester in the Staff council, which would be filled in at a detailed way in the department meetings along with the faculties of every department. Taking the guidelines from both the University and College staff council IQAC prepare an Academic calendar well-in-advance, including all the plans and programmes with the finer details. Following the finalized academic calendar, the department will be allotted with classes, subjects and papers. Both theory and practical subjects are dedicated to every staff member uniformly. Based upon this allocation, Staff members will be encouraged to make their own systematic planning. Every individual teacher is motivated to fix their own objectives in the teaching plan and strength by all means to achieve the same. By this sequence, an ample provision can be given to the faculty member to plan, prepare, discuss and document their lesson plans. Also, it is motivated by the institution to impart the lesson through digital mode using innovative ICT facilities. Required infrastructural amenities for the implementation of such programmes are provided by the college adequately. As per the requirements of on-line and off-line classes, the course materials are prepared. Basic technical knowledge required to convert the manuscripts into digital documents are given frequently. Staff are also encouraged to apply their course materials either to University portal or to the college website. Besides these efforts, college also encourages staff members to attend various courses, seminars and conferences to update their knowledge on their topics of concern and also to get updated on various innovative teaching methods. Concentration more on the teaching of under privileged students is insisted always. Two types of approaches advocated to the departments to attend the specific needs of student learning. The slow learners are given extra coaching and remedial classes, where as for the top ranking students, exposures to advanced learning platforms are made. Students hailing from the rural background especially girl students, are given the need based support. IQAC plays a monitoring role between the decision makers and the executives. Strict adherence is encouraged all through besides the reporting and documentation procedures supported by IQAC.

| 1.1.2 - Certificate | e/ Diploma Courses int | troduced during the | e academic year | | |
|---------------------|---|--------------------------|-----------------|---|----------------------|
| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entreprene urship | Skill Development |
| NIL | NIL | Nil | 00 | NIL | Nil |
| I.2 – Academic | Flexibility | | | | |
| 1.2.1 – New prog | rammes/courses intro | duced during the a | cademic year | | |
| Progran | nme/Course | Programme S | Specialization | Dates of Int | roduction |
| | Nill | N | IIL | Ni | .11 |
| | | No file | uploaded. | | |
| • | nes in which Choice B (if applicable) during t | • | · · · · | course system imple | emented at the |
| | rammes adopting CBCS | Programme S | Specialization | Date of impler CBCS/Elective 0 | |
| | BSC | Bioch | emistry | 16/06 | 5/2011 |

| BBA | Business Administration | 16/06/2011 |
|---|--|-----------------------------|
| BSc | Chemistry | 16/06/2011 |
| BCom | Commerce | 16/06/2011 |
| BCA | Computer Application | 16/06/2011 |
| BSc | Computer Science | 16/06/2021 |
| BCom | Cooperation | 16/06/2011 |
| BA | English | 16/06/2011 |
| BA | History | 16/06/2011 |
| BSC | Mathematics | 16/06/2011 |
| BSc | Physics | 16/06/2011 |
| BA | Tamil | 16/06/2011 |
| BSC | Zoology | 16/06/2011 |
| MSc | Chemistry | 16/06/2011 |
| MCom | Commerce | 16/06/2011 |
| MSc | Computer Science | 16/06/2011 |
| MCom | Cooperation | 16/06/2011 |
| МА | English | 16/06/2011 |
| MA | History | 16/06/2011 |
| MSc | Mathematics | 16/06/2011 |
| MSc | Physics | 16/06/2011 |
| MSc | Zoology | 16/06/2011 |
| 1.2.3 – Students enrolled in Certificate, | / Diploma Courses introduced during th | e year |
| | Certificate | Diploma Course |
| Number of Students | 0 | 0 |
| .3 – Curriculum Enrichment | | |
| 1.3.1 – Value-added courses imparting | transferable and life skills offered durir | ng the year |
| Value Added Courses | Date of Introduction | Number of Students Enrolled |
| Apiculture | 02/03/2020 | 20 |
| Sericulture | 02/03/2020 | 10 |
| Mushroom Culture | 02/03/2020 | 12 |
| Lab Technician Course | 02/03/2020 | 30 |
| Quantitative Aptitude and Statistics for Competitive Examinations | 03/03/2020 | 34 |
| Computer Hardware and Cellphone Repair | 03/03/2020 | 45 |
| Certificate Course on Competitive Examination | 04/03/2020 | 45 |
| Makkal Thagaval Thodarbial | 02/03/2020 | 15 |
| Tourism and Travel | 02/12/2019 | 42 |

| Management | | | | |
|---|---|---|---|--|
| Computerized Accounting (Tally) | 08/03/2020 | | 41 | |
| | View | <u>/File</u> | | |
| .3.2 - Field Projects / Internships unde | er taken during the | year | | |
| Project/Programme Title | Programme S | Specialization | No. of students enrolled for Field Projects / Internships | |
| Nill | N | IIL | 0 | |
| | No file | uploaded. | | |
| .4 – Feedback System | | | | |
| .4.1 – Whether structured feedback re | ceived from all the | stakeholders. | | |
| Students | | | No | |
| Teachers | | No | | |
| Employers | | No | | |
| Alumni | | No | | |
| Parents | | Yes | | |
| .4.2 – How the feedback obtained is b naximum 500 words) | eing analyzed and | utilized for overal | I development of the institution? | |
| Feedback Obtained | | | | |
| In this academic year of re- feedback from the different data from the feedbacks of systematic analysis was mad outcomes and their response below. 1. Academic aspects the efforts taken by the co- coaching classes were found insisted for smart classroo install adequate WiFi facil immediately communicated to were arranged. 2. Infrastro department and adequate res | sections of Parents, Teac de and some us swere divide Parents and ollege on vari d much useful om facilities lities for lea o the management | stake holder thers, Studen seful conclus ed into four Students, at ous academic to them. On with ICT equ urning. These ent and insta | s. But with the available its and Management, a ions were obtained. The categories, as explained the outset, appreciated activities. The remedial the other hand, they ipment. Also, requested to cobservations were llations of such facilitie water facility at every | |

extended. 3. Personality Development aspects: As requested by many parents and students to provide opportunity to learn life - skills while studying their main degree courses. Various certificate courses on skill - development and personality development were suggested. IQAC encouraged all the departments to plan for a short-term certificate courses on these subjects. With the minimum financial requirements, almost all the departments had taken this as a challenge and planned to excel. 4. Administrative aspects: From the feedback, it was also learnt that there are some missing links in the student management relations. Mainly, they insisted for redressal systems and fees concessions. Based upon their observations, a more effective redressal system along with student counselling was established. Also, management has announced reduction of fees for various deserving groups of students. Hence, from the limited feedback received, the college utilized some of the key aspects towards the overall developments of the institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

| | tio during the year | | | | | | |
|--|---|--|--|--|--|--|--|
| Name of the Programme | Programm Specializat | | Number avail | | | umber of ation received | Students Enrolled |
| BCom | COMMER | CE 60 | | | 100 | 60 | |
| BSc | ZOOLO | GY | | 36 | | 43 | 33 |
| BCom | COOPERA | TION | | 60 | | 195 | 52 |
| | | | <u>Viev</u> | <u>/ File</u> | | | |
| 2 – Catering to S | tudent Diversity | | | | | | |
| .2.1 – Student - Fu | Ill time teacher ratio | o (curren | t year data |) | | | |
| Year | Number of students enrolled in the institution (UG) | student in the i | nber of s enrolled nstitution PG) | Numbe fulltime tea available institut teaching o course | achers in the ion nly UG | Number of fulltime teache available in th institution teaching only F courses | e teaching both U and PG course |
| 2019 | 536 | | 114 | 12 | 6 | 136 | 136 |
| 3 – Teaching - Le | | | | <u> </u> | | | |
| Number of Teachers on Roll | Number of teachers using ICT (LMS, e- Resources) | reso | ools and ources ailable | Number o enable Classro | ed | Numberof sma classrooms | rt E-resources an techniques use |
| 136 | 136 | | 150 | 5 | 5 2 | | Nill |
| | <u>View</u> | <i>ı</i> File | of ICT | <u>Tools an</u> | <u>d res</u> | ources | |
| | | | No file | uploaded | 1. | | |
| .3.2 – Students me | entoring system ava | ailable in | the institut | ion? Give d | letails. (| maximum 500 w | vords) |
| Commission of professional skills. available all throug are divided into va will be given 15 stu beginning of ever are to be followed mentors and expla are over, the respondent | India to provide gu Along with IQAC m gh the institution an rious groups and si udents each .The si y year, an orientation will be explained. If ain the right modalion consibility of the men collecting the inform ion on a particular si | idance a nentor -n nd an exc taff in ch tudent p on progr Experts f ities to be ntor will nation ab student. | and support nentee cell clusive What arge or me rofile of ead ramme is of from IQAC e followed begin. Dep boout their of The acade | to mentees has been c atsApp grou entors are a ch student v rganized for and Counse while handli artments wi ut their warc mic social, f | s as to h created t up has b ppointed will be pi r all the eling de ing the s ill allot th ds. The financial ill be eve | help them to devi to coordinate the een created. Stu- d for each group repared and upor mentors and un partment will cla students. As soon he students to the student profile in and emotional | y University Grants elop personal and a activities of mentor udents of every clas . Every staff member lated regularly. In the form guidelines that wify the doubts of the on as the admissions be mentors. Then the ncludes almost all the status of the student meetings of mentor |

| Number of students e institution | | Nu | mber of full | time teache | ers | М | entor | : Mentee Ratio |
|---|--|--------------------------|--|--------------------|-----------|---|--------------|---|
| 650 | | | 1 | 36 | | | | 1:5 |
| 4 – Teacher Profile | and Quality | | | | | | | |
| .4.1 – Number of full ti | me teachers ap | pointed | during the | year | | | | |
| No. of sanctioned positions | No. of filled po | sitions | Vacant p | ositions | | ns filled du current ye | • | No. of faculty with Ph.D |
| 67 | 64 | | | 3 | | 1 | | 50 |
| .4.2 – Honours and re ternational level from (| | | | | | gnition, fe | ellows | hips at State, Nationa |
| Year of Award | receivi state lev | ng awai | e teachers rds from onal level, I level | Des | signatior | ١ | fello | ame of the award, wship, received from rnment or recognized bodies |
| Nill | | NII | | | Nill | | | NIL |
| | I | | No file | uploaded | 1. | | | |
| 5 – Evaluation Proc | ess and Refo | ms | | | | | | |
| | | | ster-end/ ye | ar- end exa | aminatio | n till the d | eclara | ation of results during |
| e year | | | | | | | | |
| Programme Name | Programme | Code | Semeste | er/ year | semes | ast date of the last emester-end/ year- end examination | | Date of declaration results of semester end/ year- end examination |
| | No I | ata E | ntered/No | ot Appli | cable | 111 | | |
| | | | View | <u>File</u> | | | | |
| .5.2 – Reforms initiate | d on Continuou | s Intern | al Evaluatio | n(CIE) syst | em at th | e instituti | onal le | evel (250 words) |
| Our college is related events internet compone marks, Assignmen record will | s. The CIE i ents, viz, i nt marks and | based Model d Semi | internal exam mar | mark aw ks, Mid | varding | g proce ter exa | ss i m ma | s having five |

Internal marks, thus calculated, based on the continuous performance of the Students are displayed in the department notice boards and any grievance reported will be redressed accordingly.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Taking the guidelines from both the University and College staff council IQAC shall prepare an Academic calendar well-in-advance, including all the plans and programmes with the finer details. Normal working days, holidays, CIES, functions and date of academic importance are included in the plan. This will also include the dates like CIA submission, reopening and last working days and bridge courses for English learners and other relevant events. Two CIES are planned, one as Mid-semester exam, in the middle of the semester and Model exam at the end of the semester. Examination committee is determined to conduct both the exams as per the schedule with the quality not less than that of University examination in all aspects. A Chief Superintendent of Examination along with the committee meticulously plan the program, timetable, Staff duty, Evaluation process and submission of final report. After this, IQAC will recommend the departments to have a result analysis, and identity the students with difficulties. This enables to have remedial coaching classes for the needy students. Also, a planning meeting of various departments and service organizations is conducted to organize the functions/ Programs mentioned in the academic calendar in a proper way. Without disturbing the mainline of academic activities, various events related to the overall developments of the personality of the students are encouraged. This has an ultimate result of inculcating confidence in the minds of students hailing from the remote rural areas.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://tbmlcollege.ac.in/

2.6.2 – Pass percentage of students

| | • | | | | |
|-------------------|-------------------|-----------------------------|---|--|-----------------|
| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
| Nill | BA | ENGLISH | 57 | 57 | 100 |
| Nill | BCom | COMMERCE | 59 | 59 | 100 |
| | | View | <u>v File</u> | | |

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|-----------------------|----------|----------------------------|------------------------|---------------------------------|
|-----------------------|----------|----------------------------|------------------------|---------------------------------|

| Nill | | 00 | | N | IIL | | 0 | | 0 |
|---|------------|---------------|----------|---------------|-----------------------|----------|----------------------------|--------|-----------------------------|
| | | | | No file | uploaded | • | | - | |
| 3.2 – Innovation Ecosystem | | | | | | | | | |
| 3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative | | | | | | | | | |
| practices during the year | | | | | | | | | |
| Title of worksh | | ar | | Name of | | | | Da | ate |
| NIL | | | | N] | | | / <u>Otural a stanalum</u> | | |
| 3.2.2 – Awards for Ini | | | | | | | | ng m | • |
| Title of the innovatio | n Nam | ne of Awa | lidee | Awarding | IIL | Dai | e of award | - | Category |
| | | 1122 | | _ | uploaded | • | | | |
| 3.2.3 – No. of Incuba | tion centr | re create | | | | | ng the vear | | |
| Incubation | Nam | | | sered By | Name of | | Nature of St | art- | Date of |
| Center | | | - | - | Start-u | р | up | | Commencement |
| NIL | N | IL | | NIL | NI | | NIL | | Nill |
| | | | | No file | uploaded | • | | | |
| 3.3 – Research Pub | | | | | | | | | |
| 3.3.1 – Incentive to th | | ers who re | eceive r | ecognition/a | awards | | | | |
| State | Э | | | Natio | onal | | Ir | nterna | ational |
| 0 0 | | | | |) | | | (|) |
| 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center) | | | | | | | | | |
| Nam | e of the [| Departme | ent | | | Nun | nber of PhD's | Awar | ded |
| | | matics | | | | | 8 | | |
| | | istry | | | 1 | | | | |
| | | erce | | | 2 | | | | |
| | | ration mil | | | 1 | | | | |
| 3.3.3 – Research Put | | | urnale | notified on l | ICC websit | a during | | | |
| Туре | | | epartm | | Number | | | erage | e Impact Factor (if any) |
| Internatio | nal | Ma | athema | atics | | 28 | | | Nill |
| Internatio | nal | | Physi | cs | | 39 | | | Nill |
| Internatio | nal | Zoology | | рду | | 5 | | Nill | |
| | | | | No file | uploaded | • | | | |
| 3.3.4 – Books and Ch Proceedings per Teac | - | | | s / Books pu | blished, and | d paper | s in National/I | nterna | ational Conference |
| Department | | | | | Number of Publication | | | | |
| Mathematics | | | | | б | | | | |
| | Hist | tory | | | 11 | | | | |
| | | | | No file | uploaded | • | | | |

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|--|--|---|---------------------|-----------------|--|--|
| Effect of chemically synthesis compared to biosynt hesized ZnO-NPs us ing Solanu m nigrum 1 eaf extract and their photocatal ytic, anti bacterial and in- vitro anti oxidant activity | A.muthuv el, M.Joth ibas, C.ma noharan | Nanotech nology for Environmen tal Engine ering | 2019 | Nill | T.B.M.L. COLLEGE | Nill |
| Vibratio nal, NMR and UV-Visible spectrosco pic invest igation on 10-methyl anthracene 9-carbalde hyde using computatio nal calcul ations | Vibratio nal, NMR and UV-Visible spectrosco pic invest igation on 10-methyl anthracene 9-carbalde hyde using computatio nal calcul ations | Journal of Molecular Structure | 2019 | Nill | T.B.M.L. COLLEGE | Nill |
| | | No | file upload | led. | | I |
| .3.6 – h-Index o | f the Institutiona | Publications du | ring the year. (ba | ased on Scopus/ | Web of science |) |
| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publicatior |
| Effect of chemically synthesis compared to biosynt hesized ZnO-NPs us ing Solanu | A.muthuv el, M.Joth ibas, C.ma noharan | Nanotech nology for Environmen tal Engine ering | 2019 | Nill | Nill | T.B.M.L. COLLEGE |

| <pre>m nigrum l eaf extract and their photocatal ytic, anti bacterial and in- vitro anti oxidant</pre> | | | | | | | | | |
|--|--|--|-----------------------------------|---------|---------|------|--|-----|---------------------|
| activity Vibratio nal, NMR and | rity Tatio Vibrati NMR nal, NMR | | Journal of Molecular | | 019 | Nill | Ni | 11 | T.B.M.L. COLLEGE |
| UV-Visible spectrosco pic investi | spect pic i igati 10-ma anthr 9-car hyde compu | sible rosco nvest on on ethyl cacene balde using tatio alcul ons | Structure | 2 | | | | | |
| | No file uploaded. | | | | | | | | |
| 3.3.7 – Faculty p | 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year : | | | | | | | | |
| Number of Fac | Number of Faculty | | national | Nati | onal | Stat | e | | Local |
| Attended/ nars/Worksh | | | 6 | | 2 | Ni | 11 | | Nill |
| | | | | No file | uploade | ed. | | | |
| 3.4 – Extension | Activit | ies | | | | | | | |
| 3.4.1 – Number o Non- Governmen | | | | | | | | | |
| Title of the a | activities | | rganising unit collaborating a | | | | Number of students participated in such activities | | |
| Interna Yoga I | | L | NSS Un | its | | 3 | | 100 | |
| | World Population NSS Units Awareness day | | its | | 3 | | | 50 | |
| | apling NSS Units ntation gramme | | its | | 3 | | 25 | | |
| Abdul Memorial | | | NSS Units | | | 3 | | | Nill |
| Interna Coastal C Program | national NSS Units Cleaning | | | 3 | | | 150 | | |
| Blood Do Camp | | n | NSS Un | its | | 3 | | | 50 |

| COVID-19 | | 1 | NSS Ur | nits | | 3 | | | 50 |
|--|------------------|------------------------------------|-------------------------------------|---|--------------|-----------|---|-----------|---|
| Awareness Progr | | | 100 11 | | | 2 | | | 100 |
| orphanage cleaning progr | | 1 | NSS Ur | lits | | 3 | | | 100 |
| Art gallery- our earth | save | Stud | lents | Exnora | | 3 | | | 300 |
| | | | | <u>Viev</u> | v File | | | | |
| 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies luring the year | | | | | | | | | |
| Name of the activ | vity | Awar | d/Reco | gnition | Award | ding Bod | lies | Nu | mber of students Benefited |
| NIL | | | NII | 5 | | NIL | | | 0 |
| | | | | No file | uploaded | 1. | | | |
| 3.4.3 – Students parti Organisations and pro | | | | | | • | | | |
| Name of the scheme | - 3- | nising uni /collabora agency | - | Name of t | he activity | particip | er of teach pated in s activites | | Number of students participated in such activites |
| NIL | | NIL | | 1 | NIL O | | | 0 | |
| | | | | No file | uploaded | 1. | | | |
| 8.5 – Collaborations | | | | | | | | | |
| 3.5.1 – Number of Co | llaborat | ive activiti | es for re | esearch, fao | culty exchar | nge, stud | dent exch | ange d | uring the year |
| Nature of activit | y | F | Participa | ant | Source of | financial | support | | Duration |
| NIL | | | Nill | | NIL | | | Nill | |
| | | | | No file | uploaded | 1. | | | |
| 3.5.2 – Linkages with acilities etc. during the | | ons/indus | tries for | internship, | on-the- job | training, | , project w | /ork, sh | aring of research |
| Nature of linkage | Title o linka | | par inst inc /rese with | ne of the tnering titution/ dustry earch lab contact etails | Duration | From | Duratio | on To | Participant |
| NIL | N | IIL | | NIL | Ni | 11 | N | i11 | NIL |
| | | | | No file | uploaded | 1. | | | |
| 3.5.3 – MoUs signed v nouses etc. during the | | titutions o | fnation | al, internatio | onal importa | ance, oth | ner univer | sities, i | ndustries, corporate |
| Organisation Date of Mo | | of MoU | signed | Purpose/Activities | | ities | Number of students/teachers participated under MoUs | | |
| | | No D | ata E | ntered/N | ot Appli | cable | 111 | | |
| | | | | No file | uploaded | 1. | | | |
| RITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES | | | | | | | | | |
| 4.1 – Physical Facili | | | | | | | | | |
| , | | | | | | | | | |

| 4.1.1 – Budget a | llocatior | n, excluding | g salary for | infrastructu | re augmenta | ation during | the year | | |
|---|------------------------------------|-----------------|--------------------------|------------------|---|--------------|-----------------------------|--|----------|
| Budget alloc | cated for | r infrastruc | ture augme | ntation | Budget utilized for infrastructure development | | | | |
| | | 19 | | | 18.8 | | | | |
| 4.1.2 – Details of | faugme | ntation in i | nfrastructur | e facilities o | luring the ye | ear | | | |
| | | Facilities | | | Existing or Newly Added | | | | |
| | Ca | ampus Ar | ea | | | | Existin | g | |
| Seminar | halls | s with I | CT facil | ities | | N | ewly Add | led | |
| Class | srooms | with W | i-Fi OR I | | | Nill | | | |
| | | | | No file | uploaded | • | | | |
| 4.2 – Library as | a Lear | ning Reso | ource | | | | | | |
| 4.2.1 – Library is | automa | ated {Integr | ated Librar | y Managem | ent System | (ILMS)} | | | |
| Name of the softwa | | Natu | re of autom or patial | • • | V | ersion | Y | ear of autor | mation |
| NI | L | | Nil | 1 | | NIL | | 202 | 2 |
| 4.2.2 – Library S | ervices | | | | | | | | |
| Library Service Type | | Existir | ng | | Newly Add | ded | | Total | |
| | No Data Entered/Not Applicable !!! | | | | | | | | |
| | | | | No file | uploaded | | | | |
| 4.2.3 – E-conten Graduate) SWAY (Learning Manag | AM othe | er MOOCs | platform NI | | | • | | | • |
| Name of the | Teache | r Na | ame of the l | Module | Platform on which module Date of launching e- is developed content | | | - | |
| NIL | | NI | L | | NIL | | N | ill | |
| | | | | No file | uploaded | • | | | |
| 4.3 – IT Infrastru | | | | | | | | | |
| 4.3.1 – Technolo | gy Upgr | radation (or | verall) | | | | | | |
| | al Co uters | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departme nts | Available Bandwidt h (MBPS/ GBPS) | Others |
| Existin 5 g | 55 | 35 | 10 | 0 | 0 | 10 | 10 | 1 | 0 |
| Added | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total 5 | 55 | 35 | 10 | 0 | 0 | 10 | 10 | 1 | 0 |
| 4.3.2 – Bandwidt | h availa | ble of inter | net connec | tion in the li | nstitution (L | eased line) | | | |
| | | | | 1 MBP | S/ GBPS | | | | |
| 4.3.3 – Facility fo | or e-cont | tent | | | | | | | |
| Name of the e-content development facility | | | | | Provide t | | e videos ar ording facil | nd media ce lity | ntre and |

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned academic | • | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurredon maintenance of physical facilites |
|----------------------|-----|--|--|--|
| 5 | 5.9 | 6 | 2.5 | 2.6 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

There are various components in the campus which are maintaining exclusive SOP's and here are some of the systems and SOP's. 1.Laboratory: At all science laboratories, an exclusive SOP is being maintained by the staff members responsible to that particular lab. In the administrative point of view, maintenance of records, maintenance of instruments, maintenance of devices, maintenance of surroundings are taken care by the Heads of the departments and staff incharge of the lab and lab assistants. On the other hand, the lab assistants will look after the maintenance of instrument calibration, repairing and regular service. Also there are procedures for the disposal of used or expired instruments and chemicals wastes. There is a list of instructions displayed and provided to every student on how to conduct at the laboratory. Though it varies from laboratory to laboratory, there is a SOP maintained exclusively for particular lab. 2. Library: While issuing the library token, every student in a class will be provided with a list of instructions by the librarian. That instruction includes the working time of the library, entry time, entry procedures, presentation of lending of books, getting no-dues form and returning of books, extension of books everything. Also, there is a procedure to register a proper account on the visitors from within the institution or from outside the institution on daily basis. Students are also given instructions to maintain a silence at the reading room as well as in the reference room. 3.Sports: Sports as a common point where all the department students are meeting. The departments of Physical Education has its own SOP, and that the SOP includes the activities on ground and off ground. At the same time there is a separate instruction set for maintaining things and records at the Physical Education department itself. 4. Computers: As we have many computer courses, we have established a Centralized Computer laboratory with adequate number of computers and other the infrastructural facilities. There are strict rules to be followed at computer laboratory which is displayed in the computer laboratory itself. Also the procedure for computer maintenance, procedure for updating, procedures for purchase, etc, everything is laid down and monitor by the Head of the department for the strict compliance. 5.Classrooms: Our college is utilizing the rooms to their best. No room is kept unutilized, as because there are standard procedures, practices and policies utilize the classroom and to maintain them. Classrooms are provided with proper seating, lighting, ventilation and teaching aid facilities. The students are also instructed to be mindful when interacting with the classroom facilities. Very specially they are motivated to have awareness on the energy conservation by switching of electricity when not in use.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

| | Í | | | | | | |
|---|--|------------|--|---|---|--------------|-------------------------------------|
| | | Name/Ti | tle of the scheme | Number of stud | dents | Amo | unt in Rupees |
| Financial Su from institu | | | wment, Manna Scheme | 200 | | | 500000 |
| Financial Su from Other So | | | | | | | |
| a) Nation | al | Go | Familnadu vernment olarships | 1122 | | | 7518367 |
| b)Internati | onal | - | Nill | Nill | | | Nill |
| | | | No file | uploaded. | I | | |
| | | | nent and developme s, Yoga, Meditation | | | | |
| Name of the cap enhancement so | | Date o | fimplemetation | Number of stud enrolled | dents | Agei | ncies involved |
| NIL | | | Nill | Nill | | | Nill |
| | | | View | <u>v File</u> | • | | |
| 1.3 – Students be stitution during the | • | guidance | e for competitive exa | aminations and car | eer counsel | lling offe | ered by the |
| Year | Year Name of the scheme | | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Numbe students have pase the comp. | who sedin | Number of studentsp place |
| Nill | N | IL | Nill | Nill | Nil | 11 | Nill |
| | | | View | <u>v File</u> | | | |
| .1.4 – Institutional arassment and rag | | | sparency, timely re he year | dressal of student | grievances, | Preven | tion of sexual |
| Total grievan | ices receiv | ved | Number of grieva | ances redressed Avg. number of da redre | | | |
| | 0 | | | 0 | | | 0 |
| 2 – Student Prog | gression | | | | | | |
| .2.1 – Details of ca | ampus pla | cement d | uring the year | | | | |
| | On ca | mpus | | | Off cam | pus | |
| Nameof organizations visited | Numb stude particip | ents | Number of stduents placed | Nameof organizations visited | Numbe studer participa | nts | Number of stduents place |
| NIL | N | i11 | Nill | NIL | Ni | 11 | Nill |
| | · | | View | <u>v File</u> | | | |
| .2.2 – Student pro | gression to | o higher e | ducation in percent | tage during the yea | | | |
| Year | Numb stude enrollin higher ec | ents | Programme graduated from | Depratment graduated from | Name institution | | Name of programme admitted to |

| 2019 | 11 | T.B.M.L. College, Porayar - 609 307. | PHYSICS | T.B.M.L. College, Porayar - 609 307. | M.SC., | | | |
|--|-------------------------|---|---|---|----------------------------------|--|--|--|
| 2019 | 1 | T.B.M.L. College, Porayar - 609 307. | ZOOLOGY | Loyala College, Chennai | M.Sc., Printing Technology | | | |
| Nill | 13 | T.B.M.L. College, Porayar - 609 307. | COOPERATION | T.B.M.L. College, Porayar - 609 307. | M.COM COOPERATION | | | |
| | <u>View File</u> | | | | | | | |
| 5.2.3 – Students qu (eg:NET/SET/SLET/ | | | | | | | | |
| | Items | | Number of students selected/ qualifying | | | | | |
| | NET | | 1 | | | | | |
| | Civil Service | S | 1 | | | | | |
| | | View | <u>v File</u> | | | | | |
| 5.2.4 – Sports and | cultural activities / c | ompetitions organis | sed at the institutior | n level during the ye | ear | | | |
| Acti | vity | Le | vel | Number of Participants | | | | |
| Kho | o-Kho | Univers | ity Level | 50 | | | | |

<u>View File</u>

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student | |
|-----------------------------------|-------------------------|---------------------------|-----------------------------------|-------------------------------------|----------------------|---------------------|--|
| Nill NIL Nill Nill Nill Nill Nill | | | | | | | |
| No file uploaded. | | | | | | | |

5.3.2 – Activity of Student Council & amp; representation of students on academic & amp; administrative bodies/committees of the institution (maximum 500 words)

College encourages the participation of students at various decision making bodies to create a more effective atmosphere for teaching and learning. Institution offers various responsibilities to the student representatives. Various administrative, academic and co-curricular bodies are interested to engage them in different decision making processes. At present college has accommodated two students in the Anti ragging committee constituted by the direction of the district administration. one senior student and one fresh first year student are accommodated in the Anti ragging committee and Anti ragging squad. In Department of Physical Education, student representatives both boys and girls from various sections of the college are engaged as General captains and encouraged to help in decision making. In IQAC also a student representative is given opportunity to share the views of the students. In Hostel administration students are encouraged to have administrative committee to manage the Welfare, Discipline and Finance. In all the other extracurricular activities like NCC, NSS, YRC etc., students participation as leaders and office bearers are encouraged. On the other side, in the core academic part, the participation of students are encouraged by giving them various responsibilities and representations. Every class will have an elected representative from among the students who will represent the class in all the forum. Class representative will be the nodal person between the department and the class. He/She will convey the requirements of the students to the department as well as the instructions of the department to the class. Also every department will have a Department Association and this association will have the Head of the department as the President and one student will be a Secretary of the department along with another student as Joint secretary. These two students will take part actively in various departmental activities like arranging seminars, conferences, cultural events, outreach programs and grievance redressal. In addition to the above, various representations to the local administrative bodies and also District level and State level are

offered.

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5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 - No. of enrolled Alumni:

5.4.3 - Alumni contribution during the year (in Rupees) :

5.4.4 - Meetings/activities organized by Alumni Association :

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

During the last academic year there were various occasions through which our college has upheld the practices of decentralization and participative management. To mention the prime two aspects in this regard we put forth 1. Activities of the academic Council 2. Participation of students in decision making at various organizational matters. These two things are explained briefly here. 1. Activities of the Academic Council In the last academic year, the academic Council met 5 times to deliberate and decide on various activities of the college. The first meeting was held on XX.XX.XXXX to discuss Admission procedures, admission status, English language bridge course, Academic calendar and Annual budget requirements of the departments and the college. Various decisions were taken unanimously by the Staff Council and accepted for immediate implementation. The management also accepted the decisions of the Council and supported the implementation. Second meeting on CIA examinations and functions, third meeting on semester completion , Vacation and Christmas function, fourth meeting on even semester work load, time table and academic calendar and the fifth meeting at the end of academic year on University examination and vacation program. All these decisions and recommendations from the Staff Council were approved by the management and supported the implementation by all means. Financial implication towards these activities were also well taken care by the management through Bursar as its representative and Head of the financial department to encourage the

decentralization process and participative management. 2. Students
Participation. Students participation on various activities department wise
were encouraged in the last academic year. The opinion of the student
representatives on fixing various programs to the students are given due
consideration. In various service organizations, students were engaged as
office bearers and all the decisions on their activities have been taken with
their consensus. More particularly various sports and games conducted at our
campus Organized with the active participation of the students. Last year the
contribution of students in the fine arts anti ragging committee and in IQAC
were worth mentioning. Students representation on revision of fee structure,
requisition of amenities, general discipline and welfare measures were attended
with the utmost care as and when required.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
|---|---|
| Examination and Evaluation | One CIA test, one Mid semester examination and one Model examination were conducted in the academic year 2019-2020. Except for CIA which was conducted at the concerned departments Mid semester and Model examinations were conducted in a centralized manner following all the procedures of the University examinations to improve standard and quality. Staff from all the departments where shuffled and given responsibilities both in examination invigilation and evaluation duties. Evaluated marks are intimated to the students by putting them in the department notice boards. |
| Research and Development | Research and development is one of the strengths of our college made remarkable achievements during this academic year 2019-20. For the benefit of the Research Advisors and scholars, the approved version of UGC - Care list, Scopus and Science Index lists were frequently informed. Many Research scholars were given extra support by means of writing experimenting data analysing to publish quality papers in more numbers. This year two research collaborations where proposed and in process to complete as early as possible. Research scholars are encouraged to attend seminars and conferences conducted throughout the state. |
| Library, ICT and Physical Infrastructure / Instrumentation | For Library, a new computer system was installed in library accession counter. For ICT, two smart rooms were |

| | established each at the cost of 2.5 lakhs. Nearly 60 students can utilise the facility at a stretch. On the physical infrastructure side, we had a quantum jump this year, by having one new academic block for the department of English at the cost of 53 lakhs. Road project, girls retiring room project, gens toilet project and college bus facility project were successfully completed this year and dedicated for the use of students. On instrumentation side, all the laboratory based departments are provided with given 40000 each in this year. |
|------------------------|---|
| Curriculum Development | Practical difficulties experienced as an Affiliated college in implementing the University framed syllabi were listed out and communicated to various Board of Studies and Academic Standing committees of the University for appropriate revision and an improved implementation. New books, journals, lab equipments and ICT facilities were added to the required departments. Staff members were encouraged to update themselves to cope up with teaching of the newly introduced papers and courses. Staff members were encouraged to upload the course materials prepared for their papers in University website and on the other hand, the students were encouraged and directed to download the required materials from University website for their preparation. |
| Teaching and Learning | Our college encourages the faculties to impart the curriculum through innovative teaching methods by using ICT tools and presentations, giving assignments to the students, conducting Quiz Programmes, organizing discussions, workshops, seminars, industrial visits, field visits, practical works in the Laboratories and imparting computer education apart from regular chalk talk methods. This year we had the privilege of having two smart classrooms equipped with all the required ICT facilities. These two rooms were allotted to Science stream and Humanities stream respectively. A log book was opened and the classes were organised properly so as to accommodate all the departments in all the available times slots. |

| Human Resource Management Effective welfare measures and professional enrichments for the staff on teaching and non teaching arean were carried out in the academic year 2019-20. Reservation and concession for the wards of teaching and non teaching staff were given this year. One appointment on the non teaching category was made on compassionate grounds to the physically challenged girl child of suddenly demised teacher from the department of history. Various other encouragement for professional as well as personal grooming were surplusly taken care by the management. Special attempts to give counselling to the depressed staff have also been made this year. Industry Interaction / Collaboration This year departments are encouraged to chalk out a strategic plan to create mainly concentrated. Industries with food processing and coastal related issues are targeted first. Also Industries related first. Also Industries related to Agricultural tecomental related issues are targeted first. Also Industries related to the departments for establishing MOJ. Admission of Students Two strategies were adopted to improve the admissions. I. Faculty members from every Department have reached the neighbouring schools and helped the poor villages students to prepare for the school final public examinations. This has created an affinity and good impression about the college, which in turu, can increase admission in the successive years. 2. Two "special Motivation Team" with all sort of audio visual instruments widely reached all the school s and melpianic admission in the succeeding admission in the succe | Professional enrichments for the staff on teaching and non teaching arena were carried out in the academic year 2019-20. Reservation and concession for the wards of teaching and non teaching staff were given this year. One appointment on the non teaching istaff were given this year. One appointment on the non teaching istaff were given this year. One appointment of history. Various othe wards of teaching the department of history. Various other encouragement for professional as well as personal grooming were surplusly taken care by the management. Special attempts to give counselling to the departments are encouraged to chalk out a strategic plan to create MoU with industries and institutions. As these regions combine both the coastal location as well as agricultural lends, three aspects were mainly concentrated. Industries with food processing and coastal related issues are targeted first. Also Industries related to Agricultural recommended next. Environmental related institutions were suggested to the departments for every Department have reached the poor villages students to prepare for the school final public examinations. This has created an affinity and good impression about the college, which in turn, can increase admission in the successive years. Two "Special Motivation Team" with all sort of audio visual instruments widaly reached all the schools and explained about their Career opportunities beyond the school scale scale and affinity and good impression about the college, which in turn, can increase admission in the successive years. 2. Two "Special Motivation Team" with all sort of audio visual instruments widaly reached all the schools and explained about their Career opportunities beyond the school examinations. This has also created an atmosphere for good | | |
|---|---|--------------------------------------|---|
| to chalk out a strategic plan to create MOU with industries and institutions. As these regions combine both the coastal location as well as agricultural lands, three aspects were mainly concentrated. Industries with food processing and coastal related issues are targeted first. Also Industries related to Agricultural Technology and agricultural development recommended next. Environmental related institutions were suggested to the departments for establishing MOU. Admission of Students Two strategies were adopted to improve the admissions. 1. Faculty members from every Department have reached the neighbouring schools and helped the poor villages students to prepare for the school final public examinations. This has created an affinity and good impression about the college, which in turn, can increase admission in the successive years. 2. Two "Special Motivation Team" with all sort of audio visual instruments widely reached all the schools and explained about their Career opportunities beyond the school examinations. This has also created an atmosphere for good | to chalk out a strategic plan to create MoU with industries and institutions. As these regions combine both the coastal location as well as agricultural lands, three aspects were mainly concentrated. Industries with food processing and coastal related issues are targeted first. Also Industries related to Agricultural Technology and agricultural development recommended next. Environmental related institutions were suggested to the departments for establishing MoU. Admission of Students Two strategies were adopted to improve the admissions. 1. Faculty members from every Department have reached the neighbouring schools and helped the poor villages students to prepare for the school final public examinations. This has created an affinity and good impression about the college, which in turn, can increase admission in the successive years. 2. Two "Special Motivation Team" with all sort of audio visual instruments widely reached all the schools and explained about their Career opportunities beyond the school examinations. This has also created an atmosphere for good admission process in the succeeding year. | Human Resource Management | professional enrichments for the staff on teaching and non teaching arena were carried out in the academic year 2019-20. Reservation and concession for the wards of teaching and non teaching staff were given this year. One appointment on the non teaching category was made on compassionate grounds to the physically challenged girl child of suddenly demised teacher from the department of history. Various other encouragement for professional as well as personal grooming were surplusly taken care by the management. Special attempts to give counselling to the depressed staff have also been made |
| <pre>improve the admissions. 1. Faculty members from every Department have reached the neighbouring schools and helped the poor villages students to prepare for the school final public examinations. This has created an affinity and good impression about the college, which in turn, can increase admission in the successive years. 2. Two "Special Motivation Team" with all sort of audio visual instruments widely reached all the schools and explained about their Career opportunities beyond the school examinations. This has also created an atmosphere for good</pre> | <pre>improve the admissions. 1. Faculty members from every Department have reached the neighbouring schools and helped the poor villages students to prepare for the school final public examinations. This has created an affinity and good impression about the college, which in turn, can increase admission in the successive years. 2. Two "Special Motivation Team" with all sort of audio visual instruments widely reached all the schools and explained about their Career opportunities beyond the school examinations. This has also created an atmosphere for good admission process in the succeeding year.</pre> | Industry Interaction / Collaboration | <pre>to chalk out a strategic plan to create MoU with industries and institutions. As these regions combine both the coastal location as well as agricultural lands, three aspects were mainly concentrated. Industries with food processing and coastal related issues are targeted first. Also Industries related to Agricultural Technology and agricultural development recommended next. Environmental related institutions were suggested to the</pre> |
| year. | 6.2.2 Implementation of a governance in cross of anarcticas: | Admission of Students | <pre>improve the admissions. 1. Faculty members from every Department have reached the neighbouring schools and helped the poor villages students to prepare for the school final public examinations. This has created an affinity and good impression about the college, which in turn, can increase admission in the successive years. 2. Two "Special Motivation Team" with all sort of audio visual instruments widely reached all the schools and explained about their Career opportunities beyond the school examinations. This has also created an atmosphere for good admission process in the succeeding</pre> |

| h = 1 = 1 molementation of | · a-davarnanca in araac ai | onoratione' |
|----------------------------|----------------------------|-------------|
| 6.2.2 – Implementation of | | |
| | e gerenanee in areae e | |

| E-governace area | Details |
|------------------|---|
| Examination | Already Examination processes were managed to digital mode both by University as well as the college. |

| | Anyway, it is planned to implement more effective measures of e-governance in various operations of the college in the forthcoming years. |
|-------------------------------|--|
| Planning and Development | This is the area in which lesser efforts have been made due to financial constraints at the management level and Planning and implementation such e- governance could not be made this year. |
| Administration | In administration, few limited efforts were made in the office. Bill collections issuing of certificates, work load and time table organising were made through e-governance. |
| Finance and Accounts | In the area of finance and accounts, almost all the financial dealings were accounted in computer through Tally accounting software(Version ERP9). Monthly and annual accounting as well as budgeting were done using software programs. |
| Student Admission and Support | Student admission and support were also used e-governance system but only in documentation level. |

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support | | | | | |
|-------------------|-----------------|---|---|-------------------|--|--|--|--|--|
| Nill | NIL | Nill | Nill | Nill | | | | | |
| No file uploaded. | | | | | | | | | |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|------|---|---|-------------|---------|--|--|
| 2019 | Teaching, Learning Evaluation Strategies : Towards better NAAC grading | Nill | 29/02/2020 | Nill | 60 | Nill |
| | | No | file upload | ded. | | |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|--|------------------------------------|------------------|------------|----------|
| Orientation Programme | 4 | 05/03/2020 | 25/03/2020 | 21 |
| Refresher Course | 1 | 16/07/2019 | 29/07/2019 | 14 |
| | | <u>View File</u> | - | |

6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

| Теас | hing | Non-te | aching |
|-----------|-----------|-----------|-----------|
| Permanent | Full Time | Permanent | Full Time |
| 2 | 2 | Nill | Nill |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|-----------------------|-----------------------|---|
| Insurance Scheme, CPS | Insurance Scheme, CPS | Manna Scheme (Providing Food for Poor Students), Endowments |

6.4 – Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

The college administration making financial audits regularly. This year, the internal audit made by the accounting team headed by the Bursar of the college. As Bursar is the head of the financial dealings he regularly checks the accounting system along with his team of accountants and clerical staff and provide internal financial audit regularly. As well as, our college also hiring service from the external agency by name Bernard and Co Auditors from Mayiladuthurai to have external financial audits. In addition to these, the government is also regularly sending auditors from regional director of collegiate education office to audit the accounts of the year. All these things together make the financial auditing system perfect.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Funds/ Grnats received in Rs. | Purpose | | | | | |
|-------------------------------|------------------------|--|--|--|--|--|
| 0 | Nill | | | | | |
| No file uploaded. | | | | | | |
| | | | | | | |
| 00 | | | | | | |
| | 0 No file uploaded. | | | | | |

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | Exte | rnal | Inte | rnal |
|------------|--------|--------|--------|-----------|
| | Yes/No | Agency | Yes/No | Authority |

| Academic | No | | N | IIL | Ve | es | Principal | | | |
|--|---|--|---|---|--|--|---|--|--|--|
| Administrativ | | | | ard and | Ye | | Bursar | | | |
| Administrati | ve ies | | Co Aud: | | 16 | 55 | Duisai | | | |
| | | | Mayilad | | | | | | | |
| | | | Dist | t., | | | | | | |
| 5.5.2 – Activities an | d support from the | Parent - | - Teacher A | Association (| at least three | e) | | | | |
| As there is no Parent Teacher Association functioning in our college and hence there is no activities to report in this regard. | | | | | | | | | | |
| 6.5.3 – Development programmes for support staff (at least three) | | | | | | | | | | |
| supporting s In the fir supported. M financial s year, duri presented Counselling staff, Lab | st year of the easures are be support from G .ng the Christ with special (and guidance | in ou: e imple eing ta overnm mas ce Christn were g orary a | r institu ementatio aken to g ent and elebratio mas gift given to assistant | ution to on three get varie Non gove on time, along withe the Non ts, Store xtended | meet the children ous allow rnmental for the s ith dress teaching keepers | ir the s were id ances, c organisa supportin and foo staff, a and oth | tudy expenses entified and oncessions and ations. Every ng staff are d materials. Administrative er supporting | | | |
| 5.4 Post Accros | litation initiative(s) | (montion | | | | | | | | |
| | . , | | | • | | | | | | |
| As the previous accreditation was held long back, the remarks of the accreditation were already attended and so there is nothing in this year on this aspect. | | | | | | | | | | |
| | | | ended an | nd so the | | | | | | |
| accreditati | | dy att. | ended an this a | nd so the | | | | | | |
| accreditati 5.5.5 – Internal Qua | on were alrea. | dy att stem Det | ended an this a ails | nd so the | | | | | | |
| accreditati 5.5.5 – Internal Qua a) Submis | on were alrea | dy att stem Det SHE port | ended an this a ails | nd so the | | thing in | | | | |
| accreditati .5.5 – Internal Qua a) Submis | on were alrea | dy att stem Det SHE port | ended an this a ails | nd so the | | thing in Yes | | | | |
| accreditati .5.5 – Internal Qua a) Submis b) | on were alrea ality Assurance Sys sion of Data for Als Participation in NIF | dy att stem Det SHE port | ended an this a ails | nd so the | | Yes No | | | | |
| accreditati 5.5.5 – Internal Qua a) Submis b) d)NBA | on were alrea ality Assurance Sys sion of Data for Als Participation in NIF c)ISO certification | dy att stem Det SHE port RF sy audit | ended an this as ails tal | nd so the spect. | | Yes No No | | | | |
| accreditati 5.5.5 – Internal Qua a) Submis b) d)NBA | on were alrea ality Assurance Sys sion of Data for Als Participation in NIF c)ISO certification or any other qualit | dy att stem Det SHE port RF ty audit ndertake | ended an this as ails tal | nd so the spect. | re is not | Yes No No | | | | |
| accreditati 5.5.5 – Internal Qua a) Submis b) d)NBA 5.5.6 – Number of (| on were alrea ality Assurance Sys sion of Data for Als Participation in NIF c)ISO certification or any other quality Quality Initiatives un Name of quality | dy att stem Det SHE port RF ty audit ndertake conduc | ended an this as ails tal n during the ate of | nd so the spect. | From D | Yes No No No | this year on | | | |
| accreditati 5.5.5 – Internal Qua a) Submis b) d)NBA 5.5.6 – Number of (Year | on were alrea ality Assurance Sys sion of Data for Als Participation in NIF c)ISO certification or any other qualit Quality Initiatives un Name of quality initiative by IQAC Faculty Training | dy att stem Det SHE port RF ty audit ndertake conduc 29/ | ended an this as ails tal n during the ate of ting IQAC 02/2020 | e year | From D | Yes No No No Duration To | this year on | | | |
| accreditati 5.5.5 – Internal Qua a) Submis b) d)NBA 5.5.6 – Number of (Year 2019 | on were alrea ality Assurance Sys sion of Data for Als Participation in NIF c)ISO certification or any other qualit Quality Initiatives un Name of quality initiative by IQAC Faculty Training | dy att stem Det SHE port RF ty audit ndertake conduc 29/ | ended an this as ails tal n during the ate of eting IQAC 02/2020 No file | nd so the spect. | From D | Yes No No Duration To Nill | this year on | | | |
| accreditati 5.5.5 – Internal Qua a) Submis b) d)NBA 5.5.6 – Number of (Year 2019 RITERION VII – | on were alrea ality Assurance Sys sion of Data for Als Participation in NIF c)ISO certification or any other qualit Quality Initiatives un Name of quality initiative by IQAC Faculty Training Programme | dy att stem Det SHE port RF ty audit ndertake conduct 29/ | ended an this as ails tal n during the ate of eting IQAC 02/2020 No file UES AND | bd so the spect. e year Duration I Nil uploaded | From D | Yes No No Duration To Nill | this year on | | | |
| accreditati 5.5.5 – Internal Qua a) Submis b) d)NBA 5.5.6 – Number of (Year 2019 RITERION VII – .1 – Institutional | on were alrea ality Assurance Sys sion of Data for Als Participation in NIF c)ISO certification or any other qualit Quality Initiatives un Name of quality initiative by IQAC Faculty Training Programme | dy att stem Det SHE port RF ty audit ndertake conduc 29/ | ended an this as ails tal n during the ate of tring IQAC 02/2020 No file UES AND onsibilities | bd so the spect. e year Duration I Nil uploaded BEST PR | re is not | Yes No No No Nuration To Nill | this year on Number of participants 60 | | | |
| accreditati 5.5.5 – Internal Qua a) Submis b) d)NBA 5.5.6 – Number of (Year 2019 RITERION VII – 1 – Institutional (.1.1 – Gender Equ | on were alrea ality Assurance Sys sion of Data for Als Participation in NIF c)ISO certification or any other qualit Quality Initiatives un Name of quality initiative by IQAC Faculty Training Programme | dy att stem Det SHE port RF ty audit ndertake conduct 29/ | ended an this as ails tal n during the ate of tring IQAC 02/2020 No file UES AND onsibilities | nd so the spect. e year Duration I Nil uploaded BEST PR s n programm | From D 1 . ACTICES es organized | Yes No No No Nuration To Nill | this year on | | | |
| accreditati 3.5.5 – Internal Qua a) Submis b) d)NBA 3.5.6 – Number of (Year 2019 RITERION VII – .1 – Institutional (.1.1 – Gender Equ ear) Title of the | on were alrea ality Assurance Sys sion of Data for Als Participation in NIF c)ISO certification or any other qualit Quality Initiatives un Name of quality initiative by IQAC Faculty Training Programme - INSTITUTIONA Values and Socia ity (Number of gen | dy att stem Det SHE port RF ty audit ndertake conduct 29/ | ended an this as ails tal n during the ate of eting IQAC 02/2020 No file UES AND onsibilities ty promotion | nd so the spect. e year Duration I Nil uploaded BEST PR s n programm | From D 1 . ACTICES es organized | Yes No No No Duration To Nill d by the ins | this year on | | | |

| Bereantage of newer requirement of the University met by the renewable energy sources | | | | | | | | | |
|--|------------------|--------------|---------|---------------|----------------|--------|------------|----------------|--------------|
| Percentage of power requirement of the University met by the renewable energy sources 00 | | | | | | | | | |
| | | | | | | | | | |
| 7.1.3 – Differently abled (Divyangjan) friendliness | | | | | | | | | |
| | tem facilities | | | Yes | | | Nu | Imber of benef | iciaries |
| | Nill | | | 1 | No | | | 0 | |
| 7.1.4 – Inclus | ion and Situated | dness | | | | | | - | |
| | | | | | | | | | |
| Nill | 0 | 0 | | Nill | 00 | | NIL | NIL | 0 |
| | | | | No file | uploaded. | | | | |
| 7.1.5 – Huma | n Values and P | rofessiona | al Ethi | cs Code of co | onduct (handbo | ooks) | for variou | us stakeholder | S |
| | Title | | | Date of pu | ublication | | Foll | ow up(max 10 | 0 words) |
| Stud | ents Hand E | look | | 19/0 | 6/2019 | | | Nil | |
| 7.1.6 – Activit | ies conducted f | or promoti | ion of | universal Val | ues and Ethics | 3 | | | |
| Ac | tivity | Du | ration | From | Durati | on To | C | Number of | participants |
| | NIL | | N | il | N | īil | | | Jil |
| | | • | | No file | uploaded. | | | 1 | |
| 7.1.7 – Initiati | ves taken by the | e institutio | n to n | nake the cam | ous eco-friend | ly (at | least five |) | |
| | | | | NI | L | | | | |
| 7.2 – Best Pr | acticos | | | | | | | | |
| | ibe at least two | institution | al hes | st practices | | | | | |
| | | | | | | | | | |

As our college is situated in a rural remote economically backward area. The main support required by the Student community is on financial aspects. In this regard two important things were carried out as below: 1. Manna scheme: Manna scheme is an exclusive scheme established and practiced in our college to provide one time meal at all working days to the students travelling from a long distance and coming from a very poor background. In this project all the staff members are contributing from their own voluntarily and that contribution amounts to 30000 per month. In every month nearly about 120 students were benefited out of the scheme and the total expenditure for the previous year is around 250000 rupees. 2. Support for Students: Many of our students are excellent in studies but needs some sort of financial help. For supporting them there are nearly fifty endowments were created and maintained in the college, with total worth of rupees 19 lakhs. These endowments cover almost all the departments and all the deserving students who are with the requirements to support them in studies as well as the extra curricular activities. Every year nearly 1.2 lakhs are spent for this aspect.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of our college has accommodated seven distinctive areas to make student community equipped for the brave New World. the Institution has performed distinctively in one area of its vision giving priority and thrust both quantitative as well as qualitatively. That Prime aspect is "Gender Equality", our college is now dominated by girl students to the extent of 70 against 30 of boys. Still as girls are hailing from remote rural, down trodden background, practicing of gender equity and establishing the gender justice are very much lagging. To mitigate this situation college has convened Women Cell of the college. The coordinator, Dr.B.Kavitha Assistant Professor of Chemistry and the women cell team has planned many programmes. For an extended reach of this concept, women cell has organized many programs on this thrust area and given wide exposure to many students. College encouraged the participation of girl students in Cultural activities, Fine Arts performances, Social service

activities and talent expositions . This year we have given more representations to girl students in various committees formed in the college, there by the participation of girl students in decision making was enhanced.

Girls students also participated in many decision making systems like IQAC, Anti Ragging cell committee and Sports captainship. Special attention has been given to the students who are coming from long distance, by providing them food by Manna scheme. Nearly 70 of Manna beneficiaries are girls students. Endowment beneficiaries were also have more from girls students. Such a long time efforts resulted in unique University rank holders list, as out of 14 rank holders 13 are girls students. To create confidence in the mind of girls students various self reliant, value added courses were conducted in the campus giving priority to the girls. Particularly, the courses like lab technician course, tourism and travel management, computerized accounting, mushroom culture, sericulture, apiculture and preparation for competitive examinations were helpful to the girls students to achieve the vision of the college in gender justice.

Provide the weblink of the institution

8. Future Plans of Actions for Next Academic Year

In consultation with management and academic staff council, the college has come out with future plans as mentioned here, 1. In the physical infrastructural side, an indoor stadium has been planned with the possible funding of UGC. 2. Spacious and Hygienic cafeteria is planned for the students and staff. 3. Establishment of language lab 4. Construction of Ramps for Wheel Chair at all the academic blocks. In the ICT area, the long pending Library automation will be given priority and Information Management System (IMS) for the College Administration and student welfare management will be organized next year. In the Academic side, teaching learning audio-visual studio is going to be established. All the departments will be installed with WiFi. 12 value added courses will be conducted throughout the academic year by various departments. Adoption of Villages for awareness and extension activities will be made in next year. In the Green Campus efforts, botanical garden with an Integrated Animal farm at the Zoology department will be established. On also 3 blocks will be installed with solar panels with total power generation of 3KV at Administrative building, Physics block and Library block.