



# **YEARLY STATUS REPORT - 2020-2021**

## **Part A**

### **Data of the Institution**

#### **1.Name of the Institution**

**Tranquebar Bishop Manikam  
Lutheran College**

- Name of the Head of the institution **Dr. Gene George**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **04364289426**
- Mobile no **9444651352**
- Registered e-mail **tbmlcollege@gmail.com**
- Alternate e-mail **tbmlciqac@gmail.com**
- Address **Veerappa Pillai Street, Porayar -  
609 307**
- City/Town **Mayiladuthurai**
- State/UT **Tamil Nadu**
- Pin Code **609307**

#### **2.Institutional status**

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **Annamalai University**
- Name of the IQAC Coordinator **Dr. S. Johnson Jeyakumar**
- Phone No. **04364289426**
- Alternate phone No. **9444651352**
- Mobile **9444651352**
- IQAC e-mail address **tbmlciqac@gmail.com**
- Alternate Email address **siva.auc@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

<http://tbmlcollege.ac.in/aqar/2019-2020.pdf>

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

[http://tbmlcollege.ac.in/docs/academic\\_calendar/2020-2021-odd.pdf](http://tbmlcollege.ac.in/docs/academic_calendar/2020-2021-odd.pdf)

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B+</b>	<b>76</b>	<b>2002</b>	<b>01/10/2002</b>	<b>30/09/2007</b>

**6. Date of Establishment of IQAC**

**09/04/2009**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>

**8. Whether composition of IQAC as per latest NAAC guidelines**

**No**

- Upload latest notification of formation of IQAC

**No File Uploaded**

**9.No. of IQAC meetings held during the year 3**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

During the pandemic, classes were conducted through virtual mode by the guidance of IQAC.

IQAC has conducted Covid-19 awareness programmes for both faculty members and students community through virtual mode.

With the help of IQAC , Extension programmes were conducted to facilitate Covid patients.

NAAC Documentation work has been carried out by various departments of the institution under the guidance of IQAC.

Preparation and submission of AQAR report to NAAC - Documentation Process - Preparation of academic based reports as and when needed to submit the University, Govt. of Tamilnadu etc., was done by IQAC.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Library Automation	Initiated
Enhancing Physical Infrastructure	WiFi facility provided in the campus. Golden Jubilee Hall was constructed during this academic year.
To Prepare AQAR for NAAC accreditation process	For the academic years 2016-2017, 2017-2018, 2018-2019 and 2019-2020, AQAR were prepared
To conduct webinars on various disciplines through virtual mode	Many Webinars were conducted by all departments with the help of IQAC.
To conduct regular meetings of all committee	The meetings took place at stipulated time and the action plans were reviewed.
To collect student satisfaction surveys on both academic, non academic activities.	Survey was collected, analyzed and uploaded on the college website.

**13. Whether the AQAR was placed before statutory body?**

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	<b>Tranquebar Bishop Manikam Lutheran College</b>
• Name of the Head of the institution	<b>Dr. Gene George</b>
• Designation	<b>Principal</b>
• Does the institution function from its own campus?	<b>Yes</b>
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• State/UT	<b>Tamil Nadu</b>
• Pin Code	<b>609307</b>
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• Affiliated /Constituent	<b>Affiliated</b>
• Type of Institution	<b>Co-education</b>
• Location	<b>Rural</b>
• Financial Status	<b>UGC 2f and 12(B)</b>
• Name of the Affiliating University	<b>Annamalai University</b>
• Name of the IQAC Coordinator	<b>Dr. S. Johnson Jeyakumar</b>

• Phone No.	04364289426						
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• IQAC e-mail address	tbmlciqac@gmail.com						
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<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://tbmlcollege.ac.in/aqar/2019-2020.pdf">http://tbmlcollege.ac.in/aqar/2019-2020.pdf</a>						
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes						
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://tbmlcollege.ac.in/docs/academic_calendar/2020-2021-odd.pdf">http://tbmlcollege.ac.in/docs/academic_calendar/2020-2021-odd.pdf</a>						
<b>5.Accreditation Details</b>							
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to		
Cycle 1	B+	76	2002	01/10/2002	30/09/2007		
<b>6.Date of Establishment of IQAC</b>			09/04/2009				
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>							
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount			
Nil	Nil	Nil	Nil	Nil			
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			No				
• Upload latest notification of formation of IQAC			No File Uploaded				
<b>9.No. of IQAC meetings held during the year</b>			3				
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional			Yes				

website?		
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
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With the help of IQAC , Extension programmes were conducted to facilitate Covid patients.		
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To collect student satisfaction surveys on both academic, non academic activities.	Survey was collected, analyzed and uploaded on the college website.
<b>13.Whether the AQAR was placed before statutory body?</b>	No
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Nil	Nil
<b>14.Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2021	25/08/2021
<b>15.Multidisciplinary / interdisciplinary</b>	
<b>16.Academic bank of credits (ABC):</b>	



<b>17.Skill development:</b>
<b>18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b>
<b>19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):</b>
<b>20.Distance education/online education:</b>

### Extended Profile

<b>1.Programme</b>	
1.1  Number of courses offered by the institution across all programs during the year	<b>13</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1  Number of students during the year	<b>1606</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2  Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>396</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3	<b>584</b>

Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	124
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	0
Number of sanctioned posts during the year	
File Description	Documents
Data Template	No File Uploaded
<b>4.Institution</b>	
4.1	55
Total number of Classrooms and Seminar halls	
4.2	20.65
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	55
Total number of computers on campus for academic purposes	
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>"A well begun is half done", since our College is affiliated to Bharathidasan University, the Syllabus is intimated before the commencement of the semester, ample time was given to plan the delivery of syllabi.</p>	

The Staff Council was conducted with the Heads of the Departments and the outcomes were given as inputs to the faculty. The Academic Calendar is prepared well in advance and was circulated to all Staff members to plan their methodology of delivery according to the subject allotted to them. Faculty members prepared their course plan, subject materials and uploaded in the college website and University portal for students reference.

The faculty Members are motivated to participate in Conferences, Seminars, workshops to learn new teaching methodology and to update with the new trend. Since our College is rural, the faculty members focus on the needs of slow learners by giving Special Coaching, and remedial classes. A Bridge course is conducted for all the students and basic skills are introduced to the students. Special counseling and care was given to the girl students to address their personal issues. The whole process is monitored by the IQAC.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

During this academic year (2020-2021), Even the commencement of Semester has faced a lot of difficulties because of the uncertainty prevailing due to the extended lockdown in the consequence of COVID-19. Instructions have been received from the University as well as from the Government, to conduct online classes for the students. Hence draft Academic Calendar was made from time to time based on the situation and also through frequent instructions, Online Evaluations were encouraged and Online Tests and Assignments were given to the students periodically. The responses received from the students were evaluated by the staff members concerned and eligible continuous Internal Assessments were awarded to the students.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**33**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data**

**requirement for year: (As per Data Template)**

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

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File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

As the college is affiliated to university, the freedom of introducing changes in curriculum is much restricted, anyway the available scope the institution tried to integrate the crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in curriculum. The very objective of our Institution as proclaimed in our mission statement incorporates all these genuine issues and determent impart to the students community about these aspects. Various curricular and co curricular activities along with other service organization activities were so designed to implant the factors of Professional Ethics, Moral Philosophy and Moral Judgements. These will help them to improve their Professional Ethics, Duties and Responsibilities and the Genuinity and Transparency all are included in the Professional Ethics. Then the Human Values are taken here by Service Organizations like Counseling Center, Softskills Center, Career Guidance Center and other NCC and NSS organizations. Gender Equality is mainly concentrated by the Women

cell of the college where general justice is insisted in all aspects and the Environment and sustainability in practice as well as in theoretical concepts are given by various association like Multi Purpose club, Exnora and other organizations and they will give assurance of imparting these values to the student community, thereby implicitly all these genuine aspects were important to the students, though we are restricted by putting them in a regular curriculum.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

121

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
Students  
Teachers  
Employers  
Alumni

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<b>Nil</b>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<b>Nil</b>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**576**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**417**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## **2.2 - Catering to Student Diversity**

**2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners**

Most of the students of our college are hailing from rural backgrounds and specially from the schools located in the Village atmosphere. So many of the students were identified as slow learners and appropriate support for the students was given in this year. There was a two step approach implemented this year.

1. Assessing the level of understanding of the students and
2. Mitigating their problems and their difficulties in learning.

The First part of assessing, normally through test, Examination, Quiz Programmes and Interactions with the students we assess the ability of the students very specially and performance of their university examination, we assess their ability. But this year, as we were fully disrupted by Covid lockdowns and restrictions, we could only do it by online mode. So we have conducted slip tests, Mid Semester Examination, Model Examination everything by online mode and appropriate levels of understanding were identified.



File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1606	124

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Here Students Centric Methods three aspects are expected, one is experimental Learning, the other one is Participative Learning and the third one is Problem Solving Methodology. But the period of report 2020-21 which was fully disrupted by COVID lockdown, this is the part where we could not do anything exceptionally well towards the Students Centric Learning Methods.

First of all, the Experimental Learning was totally not possible, we could not bring the students, it was prohibited, and we could not open the Laboratories which was also prohibited. So Experiential Learning by all means was denied to the students in fact. The Participative Learning is also only done by online method, no physical assembling can be done, and the third one is Problem Solving Methodologies. Out of all these things the online teaching has given more freedom for Student Centric Learning which was identified by many teachers and diploid in their classes. They were allowed to experience their own learning process and when they are learning certain things, they have identified certain materials, certain important solutions and they brought it to the class as a whole which has become more beneficial.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">NIL</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In the Year 2020-2021, due to Pandemic Lockdown, Teachers have no other option than to use only ICT enabled tools for effective Teaching Learning Process. The entire Academic Year, the mode of teaching is ICT enabled tools. So, many teachers used Online Teaching Methods, most of the teachers utilized Google Classrooms for their classes, some of the teachers used e-Resources (Google meet, Zoom meet) to demonstrate PPT, for better understanding of the subjects. Lot of Youtube videos, e-Resources, and a lot of teaching videos were developed during this year. This year is the best year for the ICT enabled tools for effective Teaching Learning Process and it has given a new exposure to both the students as well as to the teachers in this Academic Year.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

**1:13**

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

**2.4 - Teacher Profile and Quality****2.4.1 - Number of full time teachers against sanctioned posts during the year****124**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year****66**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)****2.4.3.1 - Total experience of full-time teachers****12**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Mechanism of Internal Assessment employed in this year is totally based on the online Teaching Learning Process. As there is no possibility of making the students come to the college campus or making them assemble in a particular point for examination. Internal Direct Assessment processes were conducted through online mode.

Though it is online mode, all these important factors that are constituting the Internal Assessment were adopted in a transparent and robust way with the usual frequency and modes. Teachers were encouraged to conduct Online Tests, Online Quiz Programmes, Online Submission of Assignments in one part, on the other part online examinations were also conducted and the marks were published then and there. So it was very transparent and robust with all the students and thereby the frequency and mode of the Internal Assessment Mechanism was kept as usual.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The continuous internal evaluation scheme practiced in our college has many components. It includes Class Tests, Assignments, Tools and seminars, Mid semester examination, Model examinations, and some extend the discipline and regularity of the students. Some components are obvious and explicit, some components are implicit. Anyway the grievances raised from both ends of this process are addressed properly by the management as well as by the teachers.

There are two possibilities that normally arise in terms of grievances in the CIE process. One from the student side, students they normally requested for Re-tests, they request for improvements, they request for re-evaluations of model examinations and Mid Semester Examinations all these things are taken into consideration properly and the grievances are redressed by the appropriate department and concern teachers in an transparent and time bound way.

In terms of conducting the examination, the requirements asked by the departments, staff members, in terms of infrastructure, academic requirements, welfare facilities, during the ordinary process as well as invigilation evaluation and extra coaching classes will be taken care of by the management as it is raised in an time bound and efficient manner.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

As our college is affiliated to the University, the University has already framed syllabus for every course and every program and in every syllabus the outcomes are clearly enlisted and given for strict adherence of institution as well as the students. There are four types of outcomes available in a every course

1. Course Outcomes
2. Program Outcomes
3. Program Specific Outcomes
4. Learning Outcomes

All these objectives were described briefly in the syllabus itself.

As we are affiliated to the university, these objectives and outcomes are already published in university websites and whenever we are linking the university website with our own college website, whenever they are searching the syllabus everything will be displayed to the students and the staff members.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://annamalaiuniversity.ac.in/obe_2019_20.php">https://annamalaiuniversity.ac.in/obe_2019_20.php</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Attainment of Programme Outcomes as well as Course Outcomes were made by the institution by Direct Assessment method

In direct Assessment method, there are three types of Assessments made,

#### 1.Continuous Assessment:

Continuous internal assessment includes monthly tests, slip test, Quiz programmes, Seminars, Mid Semester Examinations and Model Examinations.

#### 2.Semester - end Theory Examinations :

End semester university examination, as the questions are set by the university in general using the bloom's taxonomy levels with varying components and inclusive of all the contents of the syllabus, the Programme outcomes and Course outcomes are evaluated through credit obtained by the students.

#### 3.Laboratory records:

Laboratory records include the practical learning and practical examination and observation and record writing.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

**2.6.3.1 - Total number of final year students who passed the university examination during the year****558**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<b>Nil</b>

**2.7 - Student Satisfaction Survey****2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**[Nil](#)**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****00**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
e-copies of the grant award letters for sponsored research projects /endowments	<b>No File Uploaded</b>
List of endowments / projects with details of grants(Data Template)	<b>No File Uploaded</b>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)****3.1.2.1 - Number of teachers recognized as research guides**

22

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

#### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

As a remote rural institution our college has got many limitations and restrictions. These limitations and restrictions opened up many necessities for learning as well as understanding. Our campus is also from the requirements and necessities that students create and transfer knowledge to overcome the restrictions and limitations imposed by the environment.

There are 26 service organizations, besides 12 academic departments which are taking care of the creativity of the students and the original knowledge transfer of the students are always at the mindset of encouraging the students. There are treasures available in the minds of village students. They always come with new ideas, fresh ideas, cheaper ideas as economical ideas, respective and efficient ideas. So these things are used for our own improvements also it has been transferred to other



organizations, institutions and systems as a service. The 26 service organizations functioning in our college are given full freedom to encourage the students to have the metropolitan and to have the global outlook and create systems and concepts for the enhancement of knowledge in the campus. Also it is worth mentioning that from the year 2017, there are several MOU's that were signed between several institutions for transfer of knowledge.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

6

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

4

File Description	Documents
URL to the research page on HEI website	<b>Nil</b>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

**83**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

**7**

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**In the year of reporting 2020-2021 is a crucial year for the entire country in the wake of the pandemic lockdown, which prevailed throughout the academic year. The Institution got 11**

service organizations having extension activity to the neighborhood as their prime objective. Through these service organizations, we could sensitize our students towards social issues and helped them for holistic development in this year.

### 1.Awareness Programme

In this pandemic situation, the awareness programmes helped the public very much and they could protect themselves from dangerous infections. The student volunteers were also engaged in online and offline surveys for the vaccination programmes, Relief Material Supply Programmes and for the Awareness Programme. All these programmes were conducted with the guidance of government officials .

### 2.Field Support

The service organization conducted many vaccination camps for COVID-19 Protection process. COVID vaccination camps were also conducted through the Government hospital's health department. And also this organization engaged students to collect relief materials from staff members as well as from the commercial organizations in and around town . They ventured to distribute those relief material packages to the villages, especially the unreached students of our college at the right time through extension activity.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**4**

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

**295**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration****3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year****1**

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year****3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year****0**

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<b>No File Uploaded</b>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

**There are various components in the campus which are maintaining exclusive SOP's.**

### 1. Laboratory:

At all science laboratories, an exclusive Standard Operating Procedure is being maintained by the staff members responsible to that particular lab. Maintenance of records, maintenance of instruments, maintenance of devices are taken care of by the Heads of the departments and staff incharge of the lab and lab assistants. The lab assistants will look after the maintenance of instrument calibration, repairing and regular service.

### 2.Computers:

We have established a Centralized Computer laboratory with 56 computers and other infrastructural facilities. Standard Rules displayed in the computer laboratory are followed. The procedure for computer maintenance, updating and purchase, everything is laid down and monitored by the Head of the department for strict compliance.

### 3.Classrooms:

Our institution has 52 classrooms. Classrooms are provided with proper seating, lighting, ventilation and teaching aid facilities. The students are also instructed to be mindful when interacting with the classroom facilities. Very specially they are motivated to have awareness on the energy conservation by switching of electricity when not in use.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

To encourage the students in the cultural activities, the college has a cultural Association which motivates the students in various cultural activities. The College Auditorium of size 50.35 X 12.50 Meters has been used for training the students in this respect.

The playground at the center of the college has provision to conduct Kho

Kho(29X16Meters),HandBall(20X40Meters),Volleyball(09X18Meters) &

Ball Badminton(12X24Meters), Kabaddi(13X10Meters), FootBall and Cricket Nets(20.15X3.05Meters). Table Tennis Table facility is provided in the college Hostel campus and a shuttle badminton court is also available for students near the college canteen.

The students are benefited with a multi-gym facility available in the hostel campus. The provision has also been made to practicing Yoga in the Yoga center located in the under the auditorium measure 30?10.09 meters.

#### 4.2.1. Library

The Martin Luther Library has the uniqueness of having rare ,old books and documents. There are 35,745 books available in the library. There are six sections - Librarian Chamber, Mini Reference Hall, Xerox and Printing Room, Reading Room [Ground Floor], Reference Hall and Journals & Magazine. One Library Assistant is employed in every section of the library to help students in proper utilization of the library.

#### 4.3.1. Wi-fi Facility

The entire college campus is under the Wi-fi facility. Each and every department has a computer and printer for official use and all the staff members and students are with wi fi connection.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

20.65

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

A Long pending desire of Library and Information science Department and of the College is fulfilled this year by incorporating the library automation using an integrated Library management system. This Automated system is functioning through software by name AUTOLIP - 2150.

This is for the modules of total number of books available in the library, issue of books, returning of books, renewal of books and OPAC interfacing etc. The particular software is available in the library and this ILMS software is AUTOLIP Version 2020. The year of automation is 2021. The automation is done for the entire 32,000 books available in the library with special stack numbers and identification boards. An internet facility is made available in the library with 4 PCs with internet bandwidth of 8MBPS which



is useful for the Research scholars and Teachers. UGC Infonet digital library linked in the library and many e-journals and back volume journals were available for access through this internet library facility.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**E. None of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

00

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

43

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

As the need of the hour, this year of reporting the college has experienced a quantum jump in providing IT facilities through beneficiaries. The Teaching learning process was severely affected by the COVID-19 lockdown scenario and thereby let the management and the departments to go for recent updates and necessary updates. Several updates were made by the institution in IT facilities and Wi-Fi provisions. Earlier there were four landline based broadband Wi-Fi systems available in the college. Particularly in this year 12 wireless wifi systems are installed in all the departments. Thereby provided Wi-Fi internet facility to all the teachers as well as learners. Two smart classes are also connected by internet facilities and therefore online classes using smart boards and the internet was achieved by many teachers. Online class preparation, Online class presentation , evaluation process, online counseling process everything was turned this year using the Wi-Fi facilities available in our college. And also at the end of the semester the college has arranged for online examination facilities for the students for unable to reach internet facilities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.3.2 - Number of Computers**

55

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution****E. < 5MBPS**

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****7.1**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

At the outset, standing of operative procedures and standing instructions were given to every establishment to maintain, establish and utilize the facilities available in the college. This includes all the laboratories, libraries, sports complex, computer centers, classrooms, hostels, cafeteria and restrooms and other store houses. The annual audits are conducted annually by inter disciplined department procedures. Departments mutually by

the order of the management audit the department facilities and report to the management and there is a system for managing the power distribution systems, emergency response system and generators etc. Frequent maintenance and monitoring of cleanliness of toilet, restrooms and waiting halls are done by the concerned staff members. In particular, Non teaching staff available in the college specially for the maintenance are designated with every block for maintaining the buildings and classrooms. Also special attention has been given on the establishment of hostels, cafeteria, sports complex and gardening area. Housekeeping and maintenance teams are available in the college for attaining all these procedures.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1066

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the

**institution / non- government agencies during the year**

50

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

E. none of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

00

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

00

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>E. None of the above</b>
---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

**5.2 - Student Progression****5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

00

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

22

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Our College is always keen in having students representation at every part of decision making systems. The decision making aparators in general of management, Teachers, non teaching staff is also preferred to have students representation whenever it is necessary. That is mainly because Mission of the college is to empower the students to have a better life. Four important rings in which we are working on inclusion of student representation are as follows.

1.Academic Side : Class Representatives are nominated in every class they give supplementary role in the teaching learning process

2.Value Added Efforts: There by research facilities, Soft skill facilities, Add on Skills facilities in all these aspects, student representatives have free hands to represent the grievances.

3. Extra Curricular co-curricular activities : In Extra Curricular and co-curricular activities every activity has student leader. Both boys' side and girls' side, these leaders almost make all the decisions and others also benefited.

4. General administration :In anti ragging spots, we have representation of our students. In IQAC too, we have representation of students. In the hostel management system, we have a hostel mess committee and hostel advisory committee. In the cultural system we have cultural leaders and cultural trainers.



File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

We honestly admit that our college is rural remote college serving for the poor and downtrodden people. So organizing alumni gathering as well as reaping any benefit from that source is hardly possible for us. Though in the time of COVID- 19 we became more helpless in the aspect of alumni and we could not organize anything this year . But this year through online we have made registration of alumni from various departments. And the alumni association is also registered this year in the District registered office. And appropriate office barres were selected for governing the alumni association of our college. The alumni association of our college planned this year to include programmes like supporting the poor students in the financial requirements, providing poor students with food, providing toilets facilities for the girls students and providing computers, books , LCD

projectors, generators to various departments. This idea, notion has been communicated to all students through online mode and response is awaited.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year (INR in Lakhs)

A. ? 5Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The motto of our college "Amor Vincit Omnia" which means "Love Conquers All" and the vision statement of our college is "A Brave New World we seek to create through provision of quality education reflecting christian values with emphasis on character building, gender justice, rural empowerment and service to the marginalized" and the mission interpretations of our vision statement is given as mission statement such as

1. Academic excellence through provision of quality infrastructure.
2. Imparting knowledge, skills and values for adapting to the changing socio-economic scenario.
3. Development of personality of students vide meaningful co-curricular and extra curricular programmes.
4. Interface with community through extension activities

from the very inception of the institution and till today it. The Principles of vision and mission are interpreted into action and

deeds . So we can boldly say the governance of the institution is reflective and in tune with the vision and mission of the institution. It gives empowerment of the rural childrens and plays an important role in providing quality education it gives emphasis on character building, Gender justice, and service to the marginalized. It takes efforts to impart knowledge, skills and values towards the adaptation of situations in the economy.

File Description	Documents
Paste link for additional information	<a href="http://tbmlcollege.ac.in/vision.php">http://tbmlcollege.ac.in/vision.php</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

During the last academic year, our college has upheld the practices of decentralization and participative management.

#### 1. Activities of the Academic Council

In the last academic year, the academic Council met 5 times to deliberate and decide on various activities of the college namely admission status, English language bridge course, Academic calendar and Annual budget requirements of the departments through online mode due to the pandemic. Decisions taken by the Staff Council were accepted for immediate implementation which was approved by the management. Financial implication towards these activities were also well taken care by the management through Bursar as its representative and Head of the financial department to encourage the decentralization process and participative management.

#### 2. Student Participation.

Students participation on various activities and the opinion of student representatives are given due consideration. In various service organizations, students were engaged as office bearers. Various sports and games conducted at our campus organized with the active participation of the students. Last year the contribution of students in the fine arts anti ragging committee and in IQAC were worth mentioning.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

#### Curriculum Development

As an Affiliated college, implementing the University framed syllabi and communicated the appropriate revision to various Board of Studies and Academic Standing committees of the University.

#### Teaching and Learning

Our college encourages the faculties to impart the curriculum through innovative teaching methods by using ICT tools.

#### Examination and Evaluation

One CIA test, one Mid semester examination and one Model examination were conducted in the academic year 2020-2021 via online mode due to lockdown.

#### Research and Development

Many Research scholars were given extra support by means of writing experimenting data analysing to publish quality papers in more numbers. Research scholars are encouraged to attend seminars and conferences conducted throughout the state via online mode.

#### Admission of Students

To improve the admissions, Faculty members from every Department have reached the neighbouring schools and helped the poor village students to prepare for the school final public examinations. "Special Motivation Team" with all sorts of audio visual instruments widely reached all the schools and explained about their Career opportunities beyond the school examinations. This has also created an atmosphere for a good admission process.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="http://tbmlcollege.ac.in/research_programmes.php">http://tbmlcollege.ac.in/research_programmes.php</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The governing council is a statutory authority which has its constitution as Chairman, Secretary and Correspondent, Treasurer and few members as given in the guidelines by the government. The governing council is taking responsibility towards their achievements/objectives of the institution as in when promulgated. The general policies are also provided by this forum for students, teachers, community and the stakeholders and it makes the components of the institution towards deterministically enhancing the learning outcomes.

The next stage is the principal and also the chairperson of IQAC is the head of the institution, who acts as a Nodal person between the management and the college and heads various committees, cells created for different purposes.

The Academic council, which consists of Principal, Vice principals, heads of the various departments, who are shouldering the responsibility of proper functioning of the department activities. In order to boost the activities related to institutional betterment, they are shouldering the responsibilities. Various service organizations, cells, clubs were established in the college. There are 26 Coordinators and some assistant coordinators are functioning in this forum, who are expected to report to IQAC as well as the Principal on the completion of the task.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

In the world wide COVID scenario the prime concern of the college towards its teaching and non-teaching staff members was to give them confidence and support in various health aspects. The campus was maintained most all the time with the best disinfected way mass was provided at all the entries for the staff members. Vaccination camps were conducted for both the students as well as staff members though they have not attended the offline classes. Also the management staff members were paid less and were given special support from the college as well as the student side providing corona relief material which includes food materials, Clothing and some medical support. Also the college considered the persons who were affected by COVID as the victims of the pandemic and supported them in a great way. COVID affected staff members were given special leaves and they were given all sorts of support from the management. In this crucial financial crisis, the provident fund schemes, the contributory provident scheme to the

employees were maintained and the reinvestment of enrollment support for the children of staff members were also continued.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

#### **6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

##### **6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**33**

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### **6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

Our college has developed its own performance Appraisal system to evaluate the activities of the teaching as well as non teaching staff. To assess the performance of the faculty by the students, feedback form is applied to them. In this six points feedback



form. The first component is

#### 1. Time Sense

Punctuality in the Class, Regularity in taking Classes ,Completes Syllabus

#### 2. Subject Command

Focus on Syllabi, Communication Skills, Skill of Linking Subject of life Experience & Creating Interest in the Subject, Refers to Latest Developments in the field

#### 3. Use of Teaching Methods/ Teaching Aids

Uses of teaching aids (OHP/ Blackboard/ PPT's), Shares the answers of class tests or sessional test questions after the conduct of the class tests/ sessional tests.

#### 4. Helping Attitude

Helping approach towards various academic interests of students and realizing their career goals, Helps students irrespective of ethnicity and culture / background, and gender

#### 5. Class Control

Control Mechanism in effectively conducting the class, Tendency of inviting opinion and question on subject matter from students, Inspires students for ethical conduct, Acts as a role model

#### 6. Laboratory Interaction (Only for Laboratory Courses)

Regular checking of laboratory log books/note books, Helping the students in conducting experiments through a set of instructions or demonstrations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

There are three types of audits carried out regularly every year by our institution for all financial transactions. One Internal financial audits and two External financial audits.

In the year of reporting also, all the three kinds of auditing were carried out. The internal audit was carried out by the officers from the management side. They go through various balance sheets, purchase orders, payroll, cash vouchers, budget invoices and other expenditure. There also look into the utility of the funds and the genuinity of the expenditure. The government side audit was conducted by auditors from the regional Director Of Collegiate Education, Thanjavur and audited all the financial dealings related to government fundings. Let that include the special fees collection, salary accounts for the Aided Section, scholarships and all government related financial dealings. All together both the management accounts and government accounts will be thoroughly audited by the chartered accountant who was engaged from mayiladuthurai. They have conducted auditing for the entire account including the Hostels as well as the other related systems. And the audit objections were settled immediately as when it is raised and the completion report of the audit is available every time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Originally the institution has got several strategies for mobilization of funds but during this pandemic lockdown period though strategies have not worked well. so the reconsideration of all the strategies and reapplication of all the procedures were carried out this year. As the entire financial scenario of the state as well as the country was in crisis, the same was reflected in our mobilization process also. Basically we draw funds from the Government for students' tuition fees for students scholarships and for the teaching grant of the aided section teachers. In addition to this there is a little part of income from the properties attached to the college. Efforts are being taken to generate funds from the alumni association

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Our IQAC at TBML College is striving to achieve the goal of making the entire process happening in the campus as a quality one.

1. The academic calendar is prepared by IQAC and presented before the Academic staff council. After getting the improvements and suggestions from the management of the college, the academic calendar is published.
2. IQAC monitored the Continuous assessment system (CIA).

3. Inculcating the inclusiveness of both teaching , non teaching staff members and students in the decision making systems.The students and staff representative of the IQAC were in the anti ragging cells and other welfare committees of the institution.The results of inclusiveness seem to be obviously useful.
4. The institution can be made complete only if we get accredited, so this year the attempt for applying towards NAAC accreditation is ongoing.
5. IQAC encouraged the teachers as well as the students to make ICT Facilities, smartroom provisions and e-learning and e-evaluation processes.
6. IQAC encouraged the 26 coordinators of various service organizations, cells,committees to promote the growth of the college panoramically in all aspects.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The role of IQAC of our college has become more prominent and significant during this period of Pandemic Lockdown. In this period of crises the IQAC understood its role for providing the guidelines to both the teachers as well as the students for supposed to have online interactions. IQAC periodically instructed the Departments ,Teachers and Students on the procedures to be adopted in online teaching and learning. IQAC also requested the management to provide a more efficient wifi system for the conducting of online classes and IQAC also guided the teachers to tap the resources available in the websites for the particular teaching method. Students were also encouraged to use various IT tools for better understanding and for better evaluation of their learning. Ultimately IQAC also encouraged all the departments to conduct webinars on different subjects which was also carried out

by all the Departments. so Teaching Learning Process, Structures & Methodologies of operations and learning outcomes are periodically observed, monitored, guided by IQAC and also it recorded incremental improvement in various such activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

**7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

During the year of reporting, due to COVID 19 there were very few opportunities to have the students in the campus. The tradition of giving equal respect and safety to women students was maintained.

Our campus was kept as a women friendly campus. It means that open spaces are available, security guards are available all the time,

separate toilets for women students and most importantly we have created the confidence in the minds of the children that their needs and grievances will be attended immediately with utmost care.

Internal Complaint Committee (ICC) is functioning as the addressal mechanism to deal sexual harassment reported in the college. This is constituted as per the government guidance.

The college is also addressing women related issues through Grievance Cell. The complaints received to a Grievance cell will be sorted out either by giving counseling by the councilors in the college, or by the external councilors both psychology as well as medical.

Women's cell is functioning in our college to give confidence to the women students and to bring out their talents and exhibit their ability in various forums. In all of these things gender equity is maintained and promoted in the year of report.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**E. None of the above**

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system**

## Hazardous chemicals and radioactive waste management

## Solid Waste Management

To store solid (Food & vegetable) wastes, 6 degradation pits are available in the campus and are regularly utilized as fertilizers in the gardens. The Zoology Department maintained it as vermi-compost and bio-compost units.

## Liquid Waste Management

The collection and disposal of liquid waste from the restrooms are done regularly. Waste water from the cafeteria is collected and maintained in a soak pit situated away from water sources. Frequently these liquid wastes were cleaned and the residues were disposed of and are utilized in gardening.

## E-Waste Management

Proper E-waste recycling system has not been established in the institution so far.

## Waste Recycling System

Solid and liquid wastes are utilized as fertilizers for agricultural purposes.

## Hazardous Chemicals and radioactive waste management

In the Chemistry Laboratory, all wash basins are integrated into the Common drainage system which is further connected to a storage tank and harmful chemical wastes derived from Science Laboratories are collected in a separated bin for further treatment for the PH neutralizations. Treated water has been recycled for the use of garden irrigation.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting**

A. Any 4 or all of the above

<b>Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	
File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b> <ol style="list-style-type: none"> <li>1.Restricted entry of automobiles</li> <li>2.Use of bicycles/ Battery-powered vehicles</li> <li>3.Pedestrian-friendly pathways</li> <li>4.Ban on use of plastic</li> <li>5.Landscaping</li> </ol>	<b>A. Any 4 or All of the above</b>
File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following</b> <ol style="list-style-type: none"> <li>1.Green audit</li> <li>2. Energy audit</li> <li>3.Environment audit</li> <li>4.Clean and green campus recognitions/awards</li> <li>5. Beyond the campus environmental promotional activities</li> </ol>	<b>E. None of the above</b>



File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

**The biggest achievement of the college in the past 50 years is the name that the college has gained in providing an inclusive environment against all the diversities observed in the society. While comparing many institutions near and far T.B.M.L College is known for its better student staff relation and student student**

relation. This was achieved mainly by providing the students with the right education and awareness on the diversities ready for conflicts by the society. As the motto of the college is also "Love Conquers All". The students of our college always remember this motto to deny all the diversities like cultural, regional, linguistic and communion, socio-economic and they could develop tolerance and harmony with all these diversities. The College admits students from various socio-economic backgrounds and various religious backgrounds. As they enter college, it makes them feel oneness in their mind. Most of the time it reflected with our alumni coming from far distances for a long time. They will first say this college educated me and promoted me with such characters of tolerance and harmony. This year also all these efforts were made and the legacy of the college was maintained.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

As a rural institution , we have our own responsibility to sensitize the students and employees of our institution to the Constitution Obligation in the fullest means. This sensitization could be achieved by the following few efforts made in our College campus. Frequent instructions were given to the students through teachers and Head of the Departments on the values rise to citizens has to be followed by the students. Periodically awareness programme on Electoral literacy, Cyber Crime, Gender Discrimination, Sexual Abuse, Communal Harmony and Rich/Poor Discrimination by various service organization as well as Cells function in our college. The Consumer Cell/ Consumer Awareness Forum of the college educated the students and staff members on their duties and responsibilities of the citizens as the consumer. NSS, NCC and other Service organizations sensitize the students for the value added service oriented mindset of the students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.**

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

Our institution has the tradition of celebrating the national days in a very grand manner. Our college is having two divisions of the national cadet corps naval wing Senior division which are taking responsibility for organizing the independence day and Republic day parades. The independence day and Republic day parades were celebrated as per the naval reditions in which exactly 08:00 hours the tricolor national flag is hoisted by the head of the institution. And thereafter the ceremonial March past and parade inspection and cultural programmes will be conducted. Almost all

the staff members and the students were physically available on this occasion. But this year, the independence day was not celebrated with more participants but with the same vigor. Due to pandemic lockdown our regular celebrations like, Women's day, Science day, Voters Day Celebration, Traditional Food Festival and samathuva pongal (Social thanksgiving celebration of tamil culture) etc., are not observed this year.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practices I

**Title :** Mentor-Mentee Programme

**Objective :**

To provide a better relationship between staff and the students and to provide the opportunity to address the grievances of students.

**Implementation:**

The Mentor-Mentee Scheme was implemented as per the NAAC guidelines. Each mentor has attached to 10 Students who will monitor the academic performance, financial requirements , Psychological status of them and will give proper guidance as and when required. Appropriate recommendations were made to the parents which will develop the personality of the students.

**Evidence of Success:**

Due to pandemic, students are unable to communicate personally to the mentors. Instead, counseling and remedial measures were done via online.

#### Best practice-II

**Title: Endowment Schemes**

#### Objectives:

To mobilize adequate funds, to support the students and its optimal utilization. Implementation:

Many of our students are from below poverty line agricultural families. Hence college administration and the faculty revived the existing endowment programme supporting the students who were facing the financial crisis. Nearly 55 endowments were available in our college of which 90% of the beneficiaries targeted were the poor students.

#### Evidence for Success:

This year proved to be a difficult year in financial aspects. With the support of this endowment scheme, many students benefited and could pay their college fees, to continue their education uninterruptedly.

File Description	Documents
Best practices in the Institutional website	<a href="http://tbmlcollege.ac.in/mannah.php">http://tbmlcollege.ac.in/mannah.php</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Institution has focused on the realization of its vision and mission statement, "Imparting Knowledge Skills and Values for adapting to the changing type socio-economic scenario". Hence through the plan of IQAC, the college management and the academic accounts were extended a program of value add-on courses to all

the Departments. Due to Pandemic, all the Departments conducted add-on courses and the students were trained with particular skills via virtual mode this year.

To bridge the gap between school education and college education, the department of English conducted Bridge Course. By implementing this, the institution has got a satisfaction of realizing its responsibility to improve the communication skills of the students. So whenever they go out of the institution, they have at least one skill in their hand to start life without dependence.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

Though uncertainty is prevailing over the commencement of the next academic year, IQAC has motivated both the academic council and the management to develop a practically achievable plan of action for next academic year. In addition to it having learned lessons from the worst pandemic period. We would like to have the following few things to be added in the next year.

1. Smart rooms should be established for each department so that every department can conduct their own online classes.
2. It plans to provide an extended and high speed Wi - Fi system to all the departments.
3. The library should be made 100% automatic, so the automation of the library would be the prime concern of the next year.
4. It is also planned to have renovations of buildings ,wherever it is required and to set up a separate medical health center in the college campus. Finally, it is deterministically planned to go for NAAC accreditation in the next year 2021-2022. If that was achieved in the next academic year, the institution can revive its own glory that it got before the COVID pandemic lock down period.