



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution

**Tranquebar Bishop Manikam
Lutheran College**

- Name of the Head of the institution **Dr. Gene George**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **04364289426**
- Mobile no **9444651352**
- Registered e-mail **tbmlcollege@gmail.com**
- Alternate e-mail **tbmlciqac@gmail.com**
- Address **Veerappa Pillai Street, Porayar -
609 307**
- City/Town **Mayiladuthurai**
- State/UT **Tamilnadu**
- Pin Code **609307**

2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **Grants-in aid**
- Name of the Affiliating University **Annamalai University**
- Name of the IQAC Coordinator **Dr. S. Johnson Jeyakumar**
- Phone No. **04364289426**
- Alternate phone No. **9444651352**
- Mobile **9444651352**
- IQAC e-mail address **tbmlciqac@gmail.com**
- Alternate Email address **siva.auc@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://tbmlcollege.ac.in/aqar/2021-2022.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

http://tbmlcollege.ac.in/docs/academic_calendar/2022-2023-odd.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	76	2000	01/10/2002	30/09/2007

6. Date of Establishment of IQAC

09/04/2009

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	NIL	NIL

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. For the intent of improving the institutions, IQAC arranged orientation sessions for faculty members and service organisations.
2. Through financial support and increased employability for students, IQAC pushed Departments to encourage Alumni in the development of their institution.
3. Extension activities were run to assist the general public and impacted individuals during natural disasters with the assistance of IQAC.
4. Under the direction of IQAC, several institutional departments completed the NAAC documentation work, and IQAC also brought the management's attention to a number of the institution's infrastructure issues.
5. IQAC prepared and submitted the AQAR report to NAAC - Documentation Process - IQAC prepared academic-based reports as needed to be sent to the University, the Tamil Nadu government, etc.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To Improve the Structural Framework	With the kind assistance of alumni, the mathematics department revamped three of its classrooms this academic year.
To Prepare AQAR for 2021-2022.	The AQAR for the 2021-2022 academic year was completed and posted on the HEI portal.
To plan outreach initiatives and add-on courses offered by different departments.	With the assistance of IQAC, outreach initiatives and add-on courses were carried out by all departments.
To improve professional growth and placement initiatives.	Activities for career advancement and placement were conducted.
To collect student satisfaction surveys on both academic, non-academic activities.	Survey was done, analyzed and uploaded on the college website.

13. Whether the AQAR was placed before statutory body? **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

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• Designation	Principal
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• Name of the IQAC Coordinator	Dr. S. Johnson Jeyakumar

• Phone No.	04364289426						
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• IQAC e-mail address	tbmlciqac@gmail.com						
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6.Date of Establishment of IQAC			09/04/2009				
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,							
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount			
NIL	NIL	NIL	NIL	NIL			
8.Whether composition of IQAC as per latest NAAC guidelines			Yes				
• Upload latest notification of formation of IQAC			View File				
9.No. of IQAC meetings held during the year							
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional			Yes				

website?		
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
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<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2021-2022	02/02/2024
15. Multidisciplinary / interdisciplinary	
16. Academic bank of credits (ABC):	

17.Skill development:**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)****19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):****20.Distance education/online education:****Extended Profile****1.Programme**

1.1

34

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1

1530

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2

396

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	No File Uploaded

2.3

525

Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	120
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	0
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	55
Total number of Classrooms and Seminar halls	
4.2	25
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	60
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

In order to guarantee consistent instruction and ongoing oversight, the College has implemented methodical methods for curriculum delivery. The college follows the curriculum that Annamalai University has authorized.

Timetables, workloads, and other auxiliary administrative responsibilities are arranged well in advance by all departments, streamlining academic operations. The Principal, Vice Principal approve the workload and the Department heads prepare Time Tables and assigned subjects to faculty members and created semester lesson plans in compliance with the academic calendar.

The college delivered the curriculum in a systematic, time bound and transparent process. Every Department paid particular attention to the efficient execution of the teaching-learning procedures. The courses offered by the college, and the core courses, with names are specified in the admission prospectus and on the college website. The IQAC appoints Academic audit committee to audit the Teaching-Learning process for each department. Department heads monitor the uploading of Internal Assessments of students. Teachers participate in curriculum reviews, assessment, and evaluation as members of academic bodies of universities. Students receive training in skill-based electives, internships, projects, and field trips to help with experiential learning. Additionally, the college provides Add-On certificate courses to teach entrepreneurship. The departmental records and reports for both extracurricular and academic activity are systematically collected semester by semester.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

In collaboration with the principal, the IQAC creates an academic calendar at the start of each academic year to guarantee the smooth and effective operation of teaching and administration.

A list of all the working days in a semester, a list of holidays, first-year student orientation programmes, college festivals, graduation day, sports day, international women's day, teachers' day, tentative dates for the midterm, model exams, and CIA submission dates are all included in the calendar.

Using the academic calendar as a guide, department heads schedule their activities. The teachers create lesson plans by allocating the syllabus correctly in accordance with the academic calendar.

The College administers the Model, Mid-Semester, and Class exams for CIA. The deadlines for turning in assignments are communicated to the students well in advance.

The Principal monitors the effective implementation of the calendar through formal meetings with Heads of Departments.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University

Setting of question papers for UG/PG programs

Design and Development of Curriculum for Add on/ certificate/ Diploma Courses

Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

6

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

Nil

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The university's educational offerings incorporate topics related to gender studies, environmental sustainability, human values, and professional ethics. Most of them are included in courses that use the Choice Based Credit System.

Gender Studies:

Every program's foundation course covers subjects like gender concerns, societal problems, and challenges facing modern society with the goal of advancing gender equality. The Maternity Benefit Act - Eve Teasing Prevention Act, Self Help Groups, Supreme Court Guidelines, Gender Equity, Sensitivity, Gender Discrimination in Health, Governance, Employment Policies, and Feminism are just a few of the topics covered in this course.

Environment and Sustainability:

In order to raise students' understanding of a variety of environmental issues, including disaster management, pollution, waste management, global warming, environmental protection, etc., the institution requires Environment Studies as a required subject for all UG programmes.

Human Rights:

The institute promotes curricular subjects that instill human rights, the Indian constitution, and students' responsibilities for societal concerns and human rights. It also discusses the International Human Rights Declaration, human rights violations in India, women's rights, children's rights, child labour, forced labour, refugee rights, and the death penalty. This course teaches students about fundamental duties, electoral processes, and other topics. International Women's Day, Electoral Day, Human Rights, National Science Day, and Environmental Health Day are all programmes that help pupils learn more about the world.

Professional Ethics:

This course teaches students how to interact with others and behave in public.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

143

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers **Employers** **Alumni**

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

484

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

400

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Our college has a well-organized framework in place for shaping and equipping students' learning levels. The entrance examinations for UG and PG degrees assist teachers in differentiating between slow and advanced students. To bridge the gap between high school and college, special introductory activities are offered.

Thrust on slow learners:

The college offers specialized remedial lessons as one of numerous strategies to help slow learners catch up and improve their learning ability. Frequent review, the provision of question banks and extra study resources, assistance in gaining access to digital resources, etc. In certain ways, the mentor-mentee programme and routine parent-teacher conferences assist pupils in raising their performance levels and resolving issues and complaints.

Thrust on Advanced learners:

The college encourages advanced learners to participate in internships, projects, paper presentations, involved in various competitions and other activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1532	126

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our college has prioritized the student-centric approach by utilizing multiple teaching approaches.

Experiential learning:

Industrial visits, workshops, field trips, seminars, educational tours, lab experiments, demonstrations, quizzes, soft skill training and bridge courses all assist students gain a better grasp of the material being taught.

Participative Learning:

Peer learning, role play, debates, panel discussions, games, group discussions, programme writing, poster presentation, assignments, class tests, and question and answer sessions significantly boost students' participative learning approaches.

Problem Solving Methodologies:

Students were trained in issue solving approaches through case studies, conferences, seminars, workshops, projects, research, problem solving, book reading, and other activities implemented by the departments.

ICT enabled Teaching - Learning:

The teachers enhanced the students' learning abilities via PowerPoint presentations, audio and video notes, and other ICT-based techniques.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In order to support efficient teaching and learning, our institution provides pertinent information and communication technology resources. ICT-enabled classrooms are equipped with LCD projectors and Wi-Fi to help pupils visualize the lessons being taught.

With the use of smart board instruction, faculty members clearly convey concepts to students through presentations, animations, and video lectures. In order to provide students with the necessary abilities, teachers assist students in presenting technical lectures through PowerPoint presentations.

Teachers can share information and study materials for upcoming presentations by creating a WhatsApp group. ICT resources give teachers and students more power. Students' learning capacity increases as a result of their transformation of the teaching and learning processes to become more student-centric.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

126

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

126

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

63

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

15

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

For the evaluation process, the College employs a Continuous Internal Evaluation method. The dates for the Mid-Semester and Model examinations are listed in the Academic Calendar. Every semester, the college holds a mid-semester and a model examination.

The CIA is calculated using the results of class assessments, midterm exams, model exams, quizzes, and assignments. The Mid-Semester and Model Examinations are conducted in a transparent and robust manner by the Chief Superintendent of Examinations. On a rota basis, the Chief Superintendent of Examination is appointed.

Exam cell oversight includes question paper preparation and printing, scheduling, collecting corrected response sheets, entering grades into CIA records, and uploading internal grades to the university website. The Examination Cell makes sure that students are informed in advance of the Mid Semester and Model Exam syllabuses. Students receive answer sheets following assessments, and CIA grades are posted on bulletin boards. Any disparity is brought to the Grievance of Redressal cell's attention for correction.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Examination-related complaints are handled in a transparent, time-

bound, and robust way. Compliance regarding internal and university examination marks is handled appropriately.

The examination cell, led by the Chief Superintendent, administers exams in accordance with the University's scheduling and requirements. Students' complaints about internal assessments are investigated and resolved in a timely and effective manner.

Grievances about university examinations, such as revaluation, retotaling, mark sheet difficulties, and readmitted candidate grievances, are addressed and ratified immediately.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Our college is an affiliated Institution. The University framed the Core courses with Programme outcomes, Program specific outcomes and Course outcomes for all UG and PG programmes, and it is communicated to all of its affiliated colleges.

The following mechanism is followed by the institution to communicate Programme and Course outcomes.

1. Hard copy of the syllabus and Learning outcomes are available in the Departments for ready reference to the teachers and students.

2. The importance of Learning outcomes has been communicated to the teachers in every IQAC meeting and Staff Council meeting.

3. The students are also aware of the program through tutorial meetings.

4. The first-year students are informed about the learning outcomes in the orientation programs.

5. The Programme and Course outcomes are widely publicized through

the following means

Website of the College

Classrooms

Department Notice Boards

Laboratories

Parent Meet

Faculty meetings

Alumni meetings

Professional Body meetings

Library etc.

6. The Course outcomes are also communicated to the students by the respective faculty members, Course outcomes of the Laboratory are published in the respective Laboratory, Lab manuals and Record notes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has its own internal assessment technique for determining the level of attainment of programme and course outcomes. The staff evaluates each student's achievement of the program's overall goal and each student's progress towards it through assignments, quizzes, class assessments, and seminars. The payment of all courses is being monitored. University examinations are used to assess programme outcome and course outcome attainment. Departments constantly analyze students' learning results and use corrective procedures to determine course outcomes.

The methods followed for attainment of outcomes

University Examination Results:

The semester results help to find out the programme and course outcome.

Internal Assessment:

The internal assessment is for 25 marks out of 100 in each subject. The students are given assignments, class tests, Quiz, Mid-semester, and Model Examinations which are designed in alignment with programme outcomes of the respective subject.

Practical Assessment:

Internal marks for practicals are also 25. This mark is evaluated on the basis of regularity, performance and the skill of the students.

Result analysis

At the end of each semester result analysis is carried out by the staff members and verified by the Heads, IQAC coordinator and Principal.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

353

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[Nil](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

2

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

22

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

To satisfy the needs of the modern world, the college consistently cultivates a research environment on campus. The purpose of the Research Development Cell is to encourage staff and students to have a research culture. It is encouraged for departments to hold conferences, seminars, and workshops. It is recommended that faculty members participate in a faculty development programme in order to enhance their knowledge in light of the current situation. Experts and scientists are invited to serve as resource persons and give unique briefings on research.

T.B.M.L. College published 39 articles in national and international journals between 2022 and 2023. . A one-day national workshop on "Publishing research paper in indexed journal" was jointly organized by the PG and Research Departments of Cooperation and Commerce on June 7, 2022. As part of the Dr. Frank Rathnakumar Memorial endowment, PG and the Research Department of

Cooperation held a National Conference on "Challenges before Cooperatives during Post Covid-19" on August 16, 2022. A one-day national symposium on "Multi State Cooperatives" was jointly organized by the PG and Research Department of Cooperation and the Institute of Cooperative Management of Madurai on March 7, 2023.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

23

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

8

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

40

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

3

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our college conducts outreach and extension programmes in the local schools and villages, instilling social values and responsibilities in the young minds of students and faculty. Several programmes have been held by the college to teach this essential responsibility.

On 10.02.2023, the YRC units held a Blood Donation Camp on the college premises. The YRC Wing of our college also held a "YRC Students Study Camp" on July 16, 2022. The Red Ribbon Club organized the Smokeless Boogie Awareness Rally on January 12, 2023. On March 8, 2023, the Women cell observed International Women's Day. In observance of International Women's Day, the Women's Cell at our campus held a number of community-based

activities aimed at addressing the societal concerns that women confront. They went to the villages of Ichilady and Sangaranpandal, where they engaged the locals and children in awareness-raising activities using "villu pattu, games, drama, and competitions." Our college's NCC also organized other camps for the students, such as Fit India, International Yoga Day,

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

34

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1263

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate

houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The TBML has good enough infrastructure centers for teaching and studying. It has nicely maintained, nicely-ventilated spacious magnificence rooms and laboratories. 13 rooms are with projectors and Wi-Fi centers.

There are smart boards in four departments. The 700 seats in the auditorium make it quite large. Every Department has a staff room with a desktop computer and a departmental library.

The Laboratories are user friendly, well equipped with necessary instruments. The computer lab has all the necessary software installed.

For the protection of the faculty, staff, and students, the entire campus has Wi-Fi access and is under CCTV surveillance.

The main Martin Library is automated with AutoLib software and contains a sizable collection of reference volumes, magazines, and textbooks. It offers books in exchange for tokens and features a reading room and reference area. N-List also provides access to e-journals. Staff and students can both use the photocopying facilities.

The Principal Room, Seminar Hall, G.B. Hall, administration Office, Record Room, and IQAC Room are all located in the administration building. There are RO facilities in every department.

There are sufficient restrooms for boys, girls, and people with physical disabilities. There is a ladies lounge for females.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

(Indoor, Outdoor), Gymnasium, Yoga center etc.,

The organization provides enough space for sports, games, and cultural activities in addition to yoga.

The organization encourages students to take part in the various events that universities host.

The auditorium's events are planned by the cultural committee. Every year, intramural tournaments are held in the auditorium by Euphoria, the Tamil Literary Association, and the Women cell. The PAS, musical instruments, and other requirements are managed by the committee.

The institute affords ample room for sports and an open area for outdoor recreation. Our college grounds serve as the venue for the athletes and games.

The college plays indoor sports including tennis and shuttle badminton at a nearby indoor stadium partnership.

Staff and students can also use the gymnasium. At the collegiate and state levels, the institute has a strong track record in athletics.

Although the college has its own dedicated yoga center, yoga Sana is practiced in the Amphitheatre.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

22

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

our library is automated using an integrated Library management system. We installed ILMS software: AUTOLIP Version 2020 , this is

for the modules of total number of books available in the library, issue of books, returning of books, renewal of books and OPAC interfacing etc. The automation is done for the entire 32,000 books available in the library with special stack numbers and identification boards. An internet facility is made available in the library with 4 PCs with internet bandwidth of 8MBPS which is useful for the Research scholars and Teachers. UGC Infonet digital library linked in the library and many e-journals and back volume journals were available for access through this internet library facility.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

50000

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

50

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college recently added high-speed routers and Wi-Fi to improve its standards of instruction. Furthermore, servers and administrative offices have access to PCs equipped with antivirus software and appropriate applications. The 60 desktops in the computer lab are outfitted with the newest setup. All of the computer laboratories have sufficient PCs with the required software and are well-connected to the internet. Computer programmers maintain the computers and fix any technical problems. Add-On courses also make use of computer labs. In addition to studying for assignments and seminars, students are able to utilize email, browse the web, and download documents.

Smart rooms and LCD projectors are used in conjunction with PowerPoint presentations and video lectures to promote effective learning.

The administrative office has photo copiers, fax machines, printers, and scanners.

Every department inside the college, notably the administrative office, has access to a Local Area Network (LAN). Enhanced

internet access is offered to educators and students.

To guarantee discipline, CCTV surveillance cameras are also available on campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

60

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

22

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college maintains best policy for sustained and proper utilization of facilities in the college.

General Infrastructure:

Funds for the maintenance of science laboratories are allotted on an annual basis, and purchases are made by the department head teacher in accordance with specifications after obtaining precise quotations.

Laboratories:

- The lab in charge and laboratory technicians keep the laboratories maintained.
- Authorized service dealers provide equipment repair and maintenance services.
- The science departments keep track of their stock, and the committee appointed by the institution's head periodically verifies the stock.

Sports:

- The Physical Education Department assists with keeping track of the athletic field. Through Principal, funds are allocated for the acquisition, upkeep, and cleaning of sporting goods and facilities.

Computers:

- Computer, internet, and LCD monitor maintenance is handled by a technical committee comprised of both teaching and non-teaching

members. Efficient technicians are called in from outside for major issues.

Air Conditioner, Generator and Fire Extinguisher:

The annual maintenance of the fire extinguisher, generator, and air conditioner is outsourced.

Reverse Osmosis:

ROs are serviced and maintained by technicians.

College Garden:

Supporting staff members assist with maintaining the college garden.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

939

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

52

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

25

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

40

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution offers a venue for students to actively participate in a variety of academic and administrative organizations, as well as extracurricular activities. This encourages pupils to develop their leadership abilities through following procedures and applying their expertise.

The following committees comprised the students as participants.

Hostel committee:

The hostel's needs are attended to by students, who also report concerns to the management and handle tasks related to food, merchandise purchases, cleanliness, order, and security.

Sports committee:

The final-year students who serve as leaders on the sports committee administer the sporting events.

Cultural committee:

The college's cultural events and intercollegiate cultural meet are managed by the fine arts coordinator in collaboration with the UG and PG fine arts secretaries.

Anti- ragging committee:

The college's discipline is maintained through student representation on the anti-ragging committee.

Grievance Committee:

Together with the coordinator, the Grievance Committee's student representatives strive to ensure that issues are addressed openly.

Organizing secretary:

An organizing secretary oversees the departmental function arrangements in every department.

Alumni:

The purpose of student representation in the Alumni Association is to build relationships with current students and the alma mater.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

From September 13, 2021, the institution has a registered Alumni Association. The Alumni Association serves as an intermediary for linking the College's Alumni, Staff, and Students.

- The Alumni are invited as Resource Persons and Guest Lecturers to provide inputs and share their skills and application of knowledge.
- The Alumni help students with placement and career guidance. Some of our Alumni have established startups and are first generation entrepreneurs. They assist students in acquiring internships and encourage them to become entrepreneurs.
- A majority of Department Alumni are financially supporting the college in order to develop infrastructure facilities.
- Our Alumni are engaged in conducting social activities for the welfare of the Society while on natural calamities in our area.
- Alumni gatherings are held frequently in departments to convey alumni knowledge, ideas, abilities, and understandings to young minds.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year D. 1 Lakhs - 3Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Governing Council is the supreme body in charge of overseeing the numerous institutional functions. The Governing Council believes in decentralized operation, participatory management, and leadership that aligns with the institution's vision and mission.

To handle numerous academic and administrative tasks, the administration appointed individuals such as the Principal, Vice Principals, IQAC Coordinator, Heads of Departments, Coordinators for Academic, Research, Student Related Activities, Women Cell, and Chief Superintendent for Examination. The management also appointed the Bursar, Superintendent, and other administrative personnel based on their experience and skills. The Principal implements policy decisions in collaboration with the Staff Council, which executes its transparent administrative and academic governance.

Staff members played a vital part in executing the College's and Departments' Vision and Mission by serving on governing bodies and enforcing policies. Department heads have significant administrative and academic autonomy in administering their departments. Furthermore, staff members are designated as coordinators for several committees such as the Staff Council, Examination Committee, Admission Committee, Research Committee, Coordinators for NCC, NSS, and administrative planning and implementation, which demonstrates the college's efforts in

fulfilling its vision.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Administrative Decentralization:

The management affords the Principal complete authority to develop all policies and decisions for the improvement of the institution. The Principal forms several committees including HODs, Staff, Administrative staff, Students, Parents, and Alumni to plan and participate in the college's development process in terms of academic, administrative, and infrastructural growth, as well as co-curricular and extracurricular activities. The Principal supervises the Department Heads in preparing the annual Departmental budget.

Academic Decentralization

The Principal and IQAC form various committees to provide academic and administrative leadership in the college. The staff council plays an essential role in developing policies. The IQAC takes initiatives to improve student-staff welfare in order to promote quality and comprehensive growth.

The IQAC takes initiatives such as

- preparing the academic calendar before the start of the semester.
- Ensuring that the departments completed the syllabus and laboratory procedures.
- Giving recommendations on how to improve teaching and evaluating academic environments for excellence.
- Making preparations for the CIA and University examinations.
- Inspiring people to hold seminars, workshops, and

conferences.

- Taking proactive steps to improve teaching and research standards.
- Analyzing the committee recommendations and debating the topics.
- To discuss and review the co-curricular and extracurricular activities.
- Maintaining the meeting's minutes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution has both short and long-term Strategic and Perspective plans for its development. The institution makes an attempt to identify key performance indicators for performance evaluation and development. Issues from the stakeholders' viewpoints are considered, and necessary efforts are taken to meet their requirements.

Short term Goals

Accreditation and Standards:

? Getting NAAC accredited.

Research Projects:

? To fetch funds from governmental and non-governmental organizations in order to enhance and elevate the caliber of research conducted on campus.

Infrastructure Development:

- Refurbishment of already-existing historic buildings.
- Upgrade the campus's infrastructure and amenities.
- Update the library with electronic books and articles.
- Install intelligent learning spaces in each department.
- Setting up solar panels as needed.
- A separate spot for girls to park their bicycles and two-wheelers.

e- Governance:

? Consolidate the several administrative platforms into a single e-governance system for admissions, fee collection, mark uploading, and other operations in order to render the administration paperless.

Student Support:

? Assign mentors from the industry to assist and advise the students.

? To provide the greatest indoor stadium for students' overall development.

? Support the students discover, choose, and accomplish their academic and personal objectives.

? Offer students the resources that they need to attend the workshops and seminars.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The chairman of the executive committee and governing board of our college serves as both secretary and correspondent. The bodies with the responsibility of making decisions and ensuring the smooth operation of the college are the Governing Council, the Secretary, and the Correspondent.

The Principal is granted permission by the management to carry out the institution's Vision and Mission. The principal, department heads, and office superintendent make up the academic body.

Effective day-to-day administration of the College's academic and administrative affairs is handled by the Principal. The department heads, the IQAC coordinator, the teachers, the administrative staff, and the coordinators of several organizations support him.

Service Rules, Procedures, Recruitment and Promotion Policies

- The college's regulations have been amended in response to needs identified.
- The management bases recruitment choices on UGC norms.
- Promotional opportunities, both for teaching and non-teaching positions, are administered in accordance with government regulations.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The following are services that are provided to staff.

General facility:

1. TPF/NHIS/EPF
2. Medi claim facility
3. Society loan facility

4. Maternity leave for female employees

Career progression:

1.Faculty members are granted duty leave to attend orientation programmes, refresher

courses, seminars, workshops, and conferences, as well as other professional

development programmes.

2. A Faculty Development Programme is in place for both teaching and non-teaching

faculty.

3. Staff CAS is being carried out.

Finance:

1.Festival advance provided to staff

2.Financial assistance for attending a conference, workshop, or seminar.

Facilities and amenities:

1.Staffroom

2.Parking facility

3.Wi-Fi facility

4.Canteen facility

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

20

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- Based on UGC prerequisites, the College developed a self-assessment process for faculty members as well as a career

advancement scheme.

- Faculty members are advised to keep self-evaluation diaries that include their research, academic, and administrative activity.
- The appraisal has been reviewed and signed by the IQAC Coordinator and the Principal, and it has been verified again by the University Experts at the time of promotion.
- The College's faculty members are evaluated and advanced to the next level based on self-evaluation indicators, and an annual appraisal form is also maintained for non-teaching staff members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Mobilization of funds:

- Fees paid by students;
- government funding allocated to NSS, NCC, and other Service Organizations.
- MANNA receives funds from our college's teaching and non-teaching staff.
- Funds are generated from the fixed deposit of endowments in the College, as well as space leased out for the College Canteen.
- Funds are also made from seminars and conferences held.

Utilization of funds:

- The funds allocated to service organizations are used for carrying out student programmes relevant to the organization.
- The money raised by staff and students for MANNA to feed needy children through the college canteen.
- The interest received from endowments is distributed to students in accordance with the request made by the endowment's institutor.
- The fees collected from students are used by the college in accordance with policy.
- The scholarships are disbursed directly from the Tamil Nadu government to students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)****2**

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization of funds:

- Fees paid by students;
- government funding allocated to NSS, NCC, and other Service Organizations.
- MANNA receives funds from our college's teaching and non-teaching staff.
- Funds are generated from the fixed deposit of endowments in the College, as well as space leased out for the College Canteen.
- Funds are also made from seminars and conferences held.

Utilization of funds:

- The funds allocated to service organizations are used for carrying out student programmes relevant to the organization.
- The money raised by staff and students for MANNA to feed needy children through the college canteen.
- The interest received from endowments is distributed to students in accordance with the request made by the endowment's institutor.
- The fees collected from students are used by the college in accordance with policy.
- The scholarships are disbursed directly from the Tamil Nadu government to students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC is crucial in the planning, execution, and evaluation of all activities.

The objectives of IQAC:

- To ensure continuous improvement in the entire operations of the Institution.
- To ensure stakeholders connected with education like Management, Parents, Teachers, Students, Non-Teaching staff, Society and all Funding agencies to maintain the quality of the college.
- To develop a quality system for conscious, consistent and programmed action to improve the academic and administrative performance of the institution.
- To promote measures for driving institutional functioning towards quality enhancement and institutionalization of best practices.

Functions of IQAC

- The college has developed several quality assurance mechanisms under IQAC.
- Coordinates with all stakeholders for their opinions and advice for quality improvement.
- Analysis about the feedback received from all stakeholders and informs the concerned authorities about its outcome for correction.
- IQAC appreciates, encourages and provides support for quality improvement in Teaching, Research and Administration.
- Documentation of the various programs leading to quality improvement.

- Collection and maintenance and preservation of documents.
- Planning and support of the effective implementation of Total Quality Management, Curriculum Development, Teaching-Learning and Evaluation, Research, Consultancy and Extension activities for all stakeholders.
- Conducting Academic audit as per guidelines.
- Formulating Action Taken Reports.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The organization evaluates its system of teaching and learning.

- The teaching and learning processes are reviewed and IQAC makes recommendations for improvements that are subsequently carried out.
- IQAC reviews and acts to improve the quality of the teaching and learning process on a regular basis.
- A system of teaching and non-teaching staff appraisals is in place to improve the caliber of instructors and administrative staff.
- The IQAC prepares the academic calendar well in advance of the start of the academic year, providing ample time for regular teaching, learning, and college events.
- The lesson plan, which is created by department heads, is regularly reviewed along with the workload and schedule.

The organization, the IQAC, often keeps an eye on students'

academic progress. It follows predetermined steps to gather and examine data on the academic accomplishments of students.

The following has been amended by the institute for the present scenario.

- Periodically ending class with a test.
- Model exam and midterm in accordance with CIA schedule.
- Assessment of the semester.
- Students have been provided question banks.
- Prompt resolution of student complaints.
- Attend to those who learn slowly.
- Remedial courses and Corrective instruction.
- A mentor-mentee framework.
- Students participate in internships and field tours.
- Student empowerment
- Leadership abilities and career guidance
- The employability skills of students.

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File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for

B. Any 3 of the above

improvements Collaborative quality initiatives with other institution(s)
Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has enacted the following policies aimed at promoting gender equality.

- Every year, a woman faculty member serves as the coordinator of the woman cell, responsible for organizing the programme for girls.
- Following the induction programme, counselling is provided to first-year female students. There are regular counselling sessions designed just for girls.
- The grievance cell coordinator addresses the girls' grievances on a periodic basis.
- The coordinators of the Students Christian movement provide counselling to regulate the morality of the students.
- Girls who are given effective leadership roles in decision-making bodies such as IQAC, sports, departments, etc., contribute to the preservation of gender equality.
- A number of events to promote gender equity were held by the

women's cell in recognition of International Women's Day.

- Senior female staff members compose the Internal Complaint Cell.
- Separate restrooms and a women lounge are available for physically challenged girls.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- The college has placed garbage bins in every hallway and canteen area to collect and dispose of everyday rubbish.
- The college has an association with the Tharangambadi town panchayat, the leading town panchayat for managing solid

waste disposal. They used a door-to-door collection system to gather the litter from the campus.

- There is a Vermicompost and Bio-Compost Unit at the Department of Zoology. A portion of the trash gathered in the garden is disposed of through the units.
- Moreover, the garbage is taken out and disposed of for land filling.
- Biomedical waste, such as sanitary napkins, is burned.
- Before being disposed of, chemicals used in the chemistry and bio chemistry labs are carefully diluted with water.
- Because our community lacks a sewage collection system, the waste water collected from the hostel and canteen is distributed to percolate through traditional disposal methods.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge Construction
of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution
system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

- 1.Restricted entry of automobiles
- 2.Use of bicycles/ Battery-powered vehicles
- 3.Pedestrian-friendly pathways
- 4.Ban on use of plastic
- 5.Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college initiates to bring tolerance and harmony towards cultural, regional and communal socio economic diversities by conduct the following programs

Christmas function is celebrated every year to bring cultural,

religious and communal harmony. Food festival is celebrated every year to bring cultural, regional, communal and socio economic harmony among students as it's celebrated in commemorating the Tamilians famous festival "Pongal" during the 2nd week of January. The "Religious tolerance day" celebrated every year to bring harmony among students in the college.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- he institution organized a number of events to educate students about the value of the Indian Constitution and their responsibilities as citizens.
- Every year, we commemorate Independence Day to raise awareness of the value of independence and to honour those who fought for it.
- Republic Day is observed to commemorate the day the Indian constitution was enacted.
- Constitution Day is observed to mark the adoption of the Indian Constitution and to educate children about their rights and responsibilities as citizens.
- Voters Day is observed to educate students about their right to vote in any election without fear or hindrance, regardless of their religion, caste, or language.

- **National Girl Child Day is observed annually to raise awareness of girls' rights, advance gender parity, and promote the significance of girls' education, health, and nutrition.**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

B. Any 3 of the above

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

At both the college and department levels, the college observes and plans national and international holidays, celebrations, and festivals.

- Every year on March 8th, International Women's Day is commemorated with a variety of events aimed at educating young girls about issues pertaining to women. This year, the Women's Cell convener, Dr. Sheeba Julious, planned a number of events.
- Every year on June 19th, people celebrate the Founder's Day. Due to the generous contributions from our alumni, our institution was able to celebrate its golden jubilee year this year with a special prayer in the chapel and a ceremony to lay the foundation stones for several activities.
- An ozone seminar is held in honour of National Science Day.
- The purpose of Republic Day is to mark the enactment of the Indian Constitution.
- Events are planned to commemorate National Girl Child Day, such as awareness campaigns about child sex ratios, protecting girls, and creating a safe and healthy environment for girls.
- The Department of Zoology hosts a food festival annually during the second week of January in conjunction with the Pongal festival. The purpose of the event is to promote social and religious harmony on campus and teach young girls about the importance of nutrition and balance.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Objectives:

"Truly I tell you, whatever you did for even one of my least fortunate brothers and sisters, you did it for me," declares Jesus. The college launched the MANNA Programme to provide the most deserving students with at least one meal every day, based on this Christian principle.

The Context:

Due to economic downturns, girl children are more susceptible to hunger and related illnesses and often travel great distances to attend college. To prevent these kinds of scenarios, the staff developed a special way to feed youngsters.

Practice:

The contributors, or the college's teaching and non-teaching staff, make up the General Body of MANNA. The funding source for this programme is the staff members' monthly contributions. For a minimum of two years, the General Body nominated the Secretary and Treasurer. The secretary collected the lists of worthy students from the departments, reviewed the applications, picked the applicants, and distributed the tokens.

Evidence of Success:

There is evidence that this programme, which offers girls a nutritious diet, has benefited their health. Through this programme, around 150 students from various disciplines benefited.

Problem Encountered and Resource Required:

The college's annual budget, which was derived from staff resources, could only support 150 students. However, a great number of the most deserving children continued to reach to the principal and the scheme coordinator seeking for help. As a result, we intend to increase staff donations and leverage the General Body of Manna initiative to increase overall funding.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college is a Christian minority institution. Education under empowerment to women would change the society is the prime vision of our first Missionary Provost. Bartholomaeus Ziegenbalg. He was the German Missionary to Tranquebar on July 9, 1706 to establish Christianity. He was the first man introduced residential girls school in Tranquebar to empower women. Following the legacy of him, the Tamil Evangelical Lutheran Church in 1972 established the college in the rural background near Tranquebar with the vision and the mission of empowering rural children with quality education. The college aims to provide equal opportunity to the rural students, especially to educate and empower women who hail from Socially downtrodden, Economically marginalised and Educationally backward communities. The objectives are Providing quality education to the girls of marginalised section Scholarships are arranged to help the students Providing entrepreneurship skills through tailoring and cookery Career guidance Counselling Health and hygiene Provide one meal freely to girls through Manna scheme Personality development Encouraged to participate in NSS, NCC and sports for their holistic development Over the 50 years, the college has achieved its goal by producing more first generation women Post graduate and Doctorate in our rural area.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

In order to guarantee consistent instruction and ongoing oversight, the College has implemented methodical methods for curriculum delivery. The college follows the curriculum that Annamalai University has authorized.

Timetables, workloads, and other auxiliary administrative responsibilities are arranged well in advance by all departments, streamlining academic operations. The Principal, Vice Principal approve the workload and the Department heads prepare Time Tables and assigned subjects to faculty members and created semester lesson plans in compliance with the academic calendar.

The college delivered the curriculum in a systematic, time bound and transparent process. Every Department paid particular attention to the efficient execution of the teaching-learning procedures. The courses offered by the college, and the core courses, with names are specified in the admission prospectus and on the college website. The IQAC appoints Academic audit committee to audit the Teaching-Learning process for each department. Department heads monitor the uploading of Internal Assessments of students. Teachers participate in curriculum reviews, assessment, and evaluation as members of academic bodies of universities. Students receive training in skill-based electives, internships, projects, and field trips to help with experiential learning. Additionally, the college provides Add-On certificate courses to teach entrepreneurship. The departmental records and reports for both extracurricular and academic activity are systematically collected semester by semester.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

In collaboration with the principal, the IQAC creates an academic calendar at the start of each academic year to guarantee the smooth and effective operation of teaching and administration.

A list of all the working days in a semester, a list of holidays, first-year student orientation programmes, college festivals, graduation day, sports day, international women's day, teachers' day, tentative dates for the midterm, model exams, and CIA submission dates are all included in the calendar.

Using the academic calendar as a guide, department heads schedule their activities. The teachers create lesson plans by allocating the syllabus correctly in accordance with the academic calendar.

The College administers the Model, Mid-Semester, and Class exams for CIA. The deadlines for turning in assignments are communicated to the students well in advance.

The Principal monitors the effective implementation of the calendar through formal meetings with Heads of Departments.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic

A. All of the above

bodies during the year. Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

6

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

Nil

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The university's educational offerings incorporate topics related to gender studies, environmental sustainability, human values, and professional ethics. Most of them are included in courses that use the Choice Based Credit System.

Gender Studies:

Every program's foundation course covers subjects like gender concerns, societal problems, and challenges facing modern society with the goal of advancing gender equality. The Maternity Benefit Act - Eve Teasing Prevention Act, Self Help Groups, Supreme Court Guidelines, Gender Equity, Sensitivity, Gender Discrimination in Health, Governance, Employment Policies, and Feminism are just a few of the topics covered in this course.

Environment and Sustainability:

In order to raise students' understanding of a variety of environmental issues, including disaster management, pollution, waste management, global warming, environmental protection,

etc., the institution requires Environment Studies as a required subject for all UG programmes.

Human Rights:

The institute promotes curricular subjects that instill human rights, the Indian constitution, and students' responsibilities for societal concerns and human rights. It also discusses the International Human Rights Declaration, human rights violations in India, women's rights, children's rights, child labour, forced labour, refugee rights, and the death penalty. This course teaches students about fundamental duties, electoral processes, and other topics. International Women's Day, Electoral Day, Human Rights, National Science Day, and Environmental Health Day are all programmes that help pupils learn more about the world.

Professional Ethics:

This course teaches students how to interact with others and behave in public.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

143

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows		C. Feedback collected and analyzed
File Description	Documents	
Upload any additional information	No File Uploaded	
URL for feedback report	Nil	
TEACHING-LEARNING AND EVALUATION		
2.1 - Student Enrollment and Profile		
2.1.1 - Enrolment Number Number of students admitted during the year		
2.1.1.1 - Number of students admitted during the year		
484		
File Description	Documents	
Any additional information	No File Uploaded	
Institutional data in prescribed format	View File	
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats))		
2.1.2.1 - Number of actual students admitted from the reserved categories during the year		
400		
File Description	Documents	
Any additional information	No File Uploaded	
Number of seats filled against seats reserved (Data Template)	View File	
2.2 - Catering to Student Diversity		
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners		
Our college has a well-organized framework in place for shaping and equipping students' learning levels. The entrance examinations for UG and PG degrees assist teachers in differentiating between slow and advanced students. To bridge		

the gap between high school and college, special introductory activities are offered.

Thrust on slow learners:

The college offers specialized remedial lessons as one of numerous strategies to help slow learners catch up and improve their learning ability. Frequent review, the provision of question banks and extra study resources, assistance in gaining access to digital resources, etc. In certain ways, the mentor-mentee programme and routine parent-teacher conferences assist pupils in raising their performance levels and resolving issues and complaints.

Thrust on Advanced learners:

The college encourages advanced learners to participate in internships, projects, paper presentations, involved in various competitions and other activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1532	126

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our college has prioritized the student-centric approach by utilizing multiple teaching approaches.

Experiential learning:

Industrial visits, workshops, field trips, seminars, educational tours, lab experiments, demonstrations, quizzes, soft skill training and bridge courses all assist students gain a better grasp of the material being taught.

Participative Learning:

Peer learning, role play, debates, panel discussions, games, group discussions, programme writing, poster presentation, assignments, class tests, and question and answer sessions significantly boost students' participative learning approaches.

Problem Solving Methodologies:

Students were trained in issue solving approaches through case studies, conferences, seminars, workshops, projects, research, problem solving, book reading, and other activities implemented by the departments.

ICT enabled Teaching - Learning:

The teachers enhanced the students' learning abilities via PowerPoint presentations, audio and video notes, and other ICT-based techniques.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In order to support efficient teaching and learning, our institution provides pertinent information and communication technology resources. ICT-enabled classrooms are equipped with LCD projectors and Wi-Fi to help pupils visualize the lessons being taught.

With the use of smart board instruction, faculty members

clearly convey concepts to students through presentations, animations, and video lectures. In order to provide students with the necessary abilities, teachers assist students in presenting technical lectures through PowerPoint presentations.

Teachers can share information and study materials for upcoming presentations by creating a WhatsApp group. ICT resources give teachers and students more power. Students' learning capacity increases as a result of their transformation of the teaching and learning processes to become more student-centric.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

126

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

126

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

63

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

15

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

For the evaluation process, the College employs a Continuous Internal Evaluation method. The dates for the Mid-Semester and Model examinations are listed in the Academic Calendar. Every semester, the college holds a mid-semester and a model examination.

The CIA is calculated using the results of class assessments, midterm exams, model exams, quizzes, and assignments. The Mid-Semester and Model Examinations are conducted in a transparent and robust manner by the Chief Superintendent of Examinations. On a rota basis, the Chief Superintendent of Examination is appointed.

Exam cell oversight includes question paper preparation and printing, scheduling, collecting corrected response sheets, entering grades into CIA records, and uploading internal grades to the university website. The Examination Cell makes sure that students are informed in advance of the Mid Semester and Model Exam syllabuses. Students receive answer sheets following assessments, and CIA grades are posted on bulletin boards. Any disparity is brought to the Grievance of Redressal cell's attention for correction.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Examination-related complaints are handled in a transparent, time-bound, and robust way. Compliance regarding internal and university examination marks is handled appropriately.

The examination cell, led by the Chief Superintendent, administers exams in accordance with the University's scheduling and requirements. Students' complaints about internal assessments are investigated and resolved in a timely and effective manner.

Grievances about university examinations, such as revaluation, retotaling, mark sheet difficulties, and readmitted candidate grievances, are addressed and ratified immediately.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Our college is an affiliated Institution. The University framed the Core courses with Programme outcomes, Program specific outcomes and Course outcomes for all UG and PG programmes, and it is communicated to all of its affiliated colleges.

The following mechanism is followed by the institution to communicate Programme and Course outcomes.

1. Hard copy of the syllabus and Learning outcomes are available in the Departments for ready reference to the teachers and students.

2. The importance of Learning outcomes has been communicated to the teachers in every IQAC meeting and Staff Council meeting.

3. The students are also aware of the program through tutorial meetings.

4. The first-year students are informed about the learning outcomes in the orientation programs.

5. The Programme and Course outcomes are widely publicized through the following means

Website of the College

Classrooms

Department Notice Boards

Laboratories

Parent Meet

Faculty meetings

Alumni meetings

Professional Body meetings

Library etc.

6. The Course outcomes are also communicated to the students by the respective faculty members, Course outcomes of the Laboratory are published in the respective Laboratory, Lab manuals and Record notes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has its own internal assessment technique for determining the level of attainment of programme and course outcomes. The staff evaluates each student's achievement of the program's overall goal and each student's progress towards it through assignments, quizzes, class assessments, and seminars. The payment of all courses is being monitored. University examinations are used to assess programme outcome and course outcome attainment. Departments constantly analyze students' learning results and use corrective procedures to determine course outcomes.

The methods followed for attainment of outcomes

University Examination Results:

The semester results help to find out the programme and course outcome.

Internal Assessment:

The internal assessment is for 25 marks out of 100 in each subject. The students are given assignments, class tests, Quiz,

Mid-semester, and Model Examinations which are designed in alignment with programme outcomes of the respective subject.

Practical Assessment:

Internal marks for practicals are also 25. This mark is evaluated on the basis of regularity, performance and the skill of the students.

Result analysis

At the end of each semester result analysis is carried out by the staff members and verified by the Heads, IQAC coordinator and Principal.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

353

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[Nil](#)**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****2**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides****22**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year****0**

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

To satisfy the needs of the modern world, the college consistently cultivates a research environment on campus. The purpose of the Research Development Cell is to encourage staff and students to have a research culture. It is encouraged for departments to hold conferences, seminars, and workshops. It is recommended that faculty members participate in a faculty development programme in order to enhance their knowledge in light of the current situation. Experts and scientists are invited to serve as resource persons and give unique briefings on research.

T.B.M.L. College published 39 articles in national and international journals between 2022 and 2023. . A one-day national workshop on "Publishing research paper in indexed journal" was jointly organized by the PG and Research Departments of Cooperation and Commerce on June 7, 2022. As part of the Dr. Frank Rathnakumar Memorial endowment, PG and the Research Department of Cooperation held a National Conference on "Challenges before Cooperatives during Post Covid-19" on August 16, 2022. A one-day national symposium on "Multi State Cooperatives" was jointly organized by the PG and Research Department of Cooperation and the Institute of Cooperative Management of Madurai on March 7, 2023.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

23

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

8

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

40

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

3

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our college conducts outreach and extension programmes in the local schools and villages, instilling social values and responsibilities in the young minds of students and faculty. Several programmes have been held by the college to teach this essential responsibility.

On 10.02.2023, the YRC units held a Blood Donation Camp on the college premises. The YRC Wing of our college also held a "YRC Students Study Camp" on July 16, 2022. The Red Ribbon Club organized the Smokeless Boogie Awareness Rally on January 12, 2023. On March 8, 2023, the Women cell observed International Women's Day. In observance of International Women's Day, the Women's Cell at our campus held a number of community-based activities aimed at addressing the societal concerns that women confront. They went to the villages of Ichilady and Sangaranpandal, where they engaged the locals and children in awareness-raising activities using "villu pattu, games, drama, and competitions." Our college's NCC also

organized other camps for the students, such as Fit India, International Yoga Day,

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

34

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

1263

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The TBML has good enough infrastructure centers for teaching and studying. It has nicely maintained, nicely-ventilated spacious magnificence rooms and laboratories. 13 rooms are with projectors and Wi-Fi centers.

There are smart boards in four departments. The 700 seats in the auditorium make it quite large. Every Department has a staff room with a desktop computer and a departmental library.

The Laboratories are user friendly, well equipped with necessary instruments. The computer lab has all the necessary software installed.

For the protection of the faculty, staff, and students, the entire campus has Wi-Fi access and is under CCTV surveillance.

The main Martin Library is automated with AutoLib software and contains a sizable collection of reference volumes, magazines, and textbooks. It offers books in exchange for tokens and features a reading room and reference area. N-List also provides access to e-journals. Staff and students can both use the photocopying facilities.

The Principal Room, Seminar Hall, G.B. Hall, administration Office, Record Room, and IQAC Room are all located in the administration building. There are RO facilities in every department.

There are sufficient restrooms for boys, girls, and people with

physical disabilities. There is a ladies lounge for females.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

(Indoor, Outdoor), Gymnasium, Yoga center etc.,

The organization provides enough space for sports, games, and cultural activities in addition to yoga.

The organization encourages students to take part in the various events that universities host.

The auditorium's events are planned by the cultural committee. Every year, intramural tournaments are held in the auditorium by Euphoria, the Tamil Literary Association, and the Women cell. The PAS, musical instruments, and other requirements are managed by the committee.

The institute affords ample room for sports and an open area for outdoor recreation. Our college grounds serve as the venue for the athletes and games.

The college plays indoor sports including tennis and shuttle badminton at a nearby indoor stadium partnership.

Staff and students can also use the gymnasium. At the collegiate and state levels, the institute has a strong track record in athletics.

Although the college has its own dedicated yoga center, yoga Sana is practiced in the Amphitheatre.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

22

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

our library is automated using an integrated Library management system. We installed ILMS software: AUTOLIP Version 2020, this is for the modules of total number of books available in the library, issue of books, returning of books, renewal of books and OPAC interfacing etc. The automation is done for the entire 32,000 books available in the library with special stack numbers and identification boards. An internet facility is made available in the library with 4 PCs with internet bandwidth of 8MBPS which is useful for the Research scholars and Teachers.

UGC Infonetdigital library linked in the library and many e-journals and backvolume journals were available for access through this internetlibrary facility.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

50000

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

50

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college recently added high-speed routers and Wi-Fi to improve its standards of instruction. Furthermore, servers and administrative offices have access to PCs equipped with antivirus software and appropriate applications. The 60 desktops in the computer lab are outfitted with the newest setup. All of the computer laboratories have sufficient PCs with the required software and are well-connected to the internet. Computer programmers maintain the computers and fix any technical problems. Add-On courses also make use of computer labs. In addition to studying for assignments and seminars, students are able to utilize email, browse the web, and download documents.

Smart rooms and LCD projectors are used in conjunction with PowerPoint presentations and video lectures to promote effective learning.

The administrative office has photo copiers, fax machines, printers, and scanners.

Every department inside the college, notably the administrative office, has access to a Local Area Network (LAN). Enhanced internet access is offered to educators and students.

To guarantee discipline, CCTV surveillance cameras are also available on campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers**60**

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution**B. 30 - 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****22**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college maintains best policy for sustained and proper utilization of facilities in the college.

General Infrastructure:

Funds for the maintenance of science laboratories are allotted on an annual basis, and purchases are made by the department head teacher in accordance with specifications after obtaining precise quotations.

Laboratories:

- The lab in charge and laboratory technicians keep the laboratories maintained.
- Authorized service dealers provide equipment repair and maintenance services.
- The science departments keep track of their stock, and the committee appointed by the institution's head periodically verifies the stock.

Sports:

- The Physical Education Department assists with keeping track of the athletic field. Through Principal, funds are allocated for the acquisition, upkeep, and cleaning of sporting goods and facilities.

Computers:

- Computer, internet, and LCD monitor maintenance is handled by a technical committee comprised of both teaching and non-teaching members. Efficient technicians are called in from outside for major issues.

Air Conditioner, Generator and Fire Extinguisher:

The annual maintenance of the fire extinguisher, generator, and air conditioner is outsourced.

Reverse Osmosis:

ROs are serviced and maintained by technicians.

College Garden:

Supporting staff members assist with maintaining the college

garden.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

939

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

52

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	B. 3 of the above
File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	0
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	0
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded
5.1.5 - The Institution has a transparent mechanism for timely redressal of student	C. Any 2 of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

25

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

40

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution offers a venue for students to actively participate in a variety of academic and administrative organizations, as well as extracurricular activities. This encourages pupils to develop their leadership abilities through following procedures and applying their expertise.

The following committees comprised the students as participants.

Hostel committee:

The hostel's needs are attended to by students, who also report concerns to the management and handle tasks related to food, merchandise purchases, cleanliness, order, and security.

Sports committee:

The final-year students who serve as leaders on the sports committee administer the sporting events.

Cultural committee:

The college's cultural events and intercollegiate cultural meet are managed by the fine arts coordinator in collaboration with the UG and PG fine arts secretaries.

Anti- ragging committee:

The college's discipline is maintained through student representation on the anti-ragging committee.

Grievance Committee:

Together with the coordinator, the Grievance Committee's student representatives strive to ensure that issues are addressed openly.

Organizing secretary:

An organizing secretary oversees the departmental function arrangements in every department.

Alumni:

The purpose of student representation in the Alumni Association is to build relationships with current students and the alma mater.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)
5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

66

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

From September 13, 2021, the institution has a registered Alumni Association. The Alumni Association serves as an intermediary for linking the College's Alumni, Staff, and Students.

- The Alumni are invited as Resource Persons and Guest Lecturers to provide inputs and share their skills and application of knowledge.
- The Alumni help students with placement and career guidance. Some of our Alumni have established startups and are first generation entrepreneurs. They assist students in acquiring internships and encourage them to become entrepreneurs.
- A majority of Department Alumni are financially supporting the college in order to develop infrastructure facilities.
- Our Alumni are engaged in conducting social activities for the welfare of the Society while on natural calamities in our area.
- Alumni gatherings are held frequently in departments to convey alumni knowledge, ideas, abilities, and understandings to young minds.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) **D. 1 Lakhs - 3Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Governing Council is the supreme body in charge of overseeing the numerous institutional functions. The Governing Council believes in decentralized operation, participatory management, and leadership that aligns with the institution's vision and mission.

To handle numerous academic and administrative tasks, the administration appointed individuals such as the Principal, Vice Principals, IQAC Coordinator, Heads of Departments, Coordinators for Academic, Research, Student Related Activities, Women Cell, and Chief Superintendent for Examination. The management also appointed the Bursar, Superintendent, and other administrative personnel based on their experience and skills. The Principal implements policy decisions in collaboration with the Staff Council, which executes its transparent administrative and academic governance.

Staff members played a vital part in executing the College's and Departments' Vision and Mission by serving on governing bodies and enforcing policies. Department heads have significant administrative and academic autonomy in administering their departments. Furthermore, staff members are designated as coordinators for several committees such as the Staff Council, Examination Committee, Admission Committee, Research Committee, Coordinators for NCC, NSS, and administrative planning and implementation, which demonstrates the college's efforts in fulfilling its vision.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Administrative Decentralization:

The management affords the Principal complete authority to develop all policies and decisions for the improvement of the institution. The Principal forms several committees including HODs, Staff, Administrative staff, Students, Parents, and Alumni to plan and participate in the college's development process in terms of academic, administrative, and infrastructural growth, as well as co-curricular and extracurricular activities. The Principal supervises the Department Heads in preparing the annual Departmental budget.

Academic Decentralization

The Principal and IQAC form various committees to provide academic and administrative leadership in the college. The staff council plays an essential role in developing policies. The IQAC takes initiatives to improve student-staff welfare in order to promote quality and comprehensive growth.

The IQAC takes initiatives such as

- preparing the academic calendar before the start of the semester.
- Ensuring that the departments completed the syllabus and laboratory procedures.
- Giving recommendations on how to improve teaching and evaluating academic environments for excellence.
- Making preparations for the CIA and University examinations.
- Inspiring people to hold seminars, workshops, and conferences.
- Taking proactive steps to improve teaching and research standards.
- Analyzing the committee recommendations and debating the topics.
- To discuss and review the co-curricular and extracurricular activities.
- Maintaining the meeting's minutes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution has both short and long-term Strategic and Perspective plans for its development. The institution makes an attempt to identify key performance indicators for performance evaluation and development. Issues from the stakeholders' viewpoints are considered, and necessary efforts are taken to meet their requirements.

Short term Goals

Accreditation and Standards:

? Getting NAAC accredited.

Research Projects:

? To fetch funds from governmental and non-governmental organizations in order to enhance and elevate the caliber of research conducted on campus.

Infrastructure Development:

- Refurbishment of already-existing historic buildings.
- Upgrade the campus's infrastructure and amenities.
- Update the library with electronic books and articles.
- Install intelligent learning spaces in each department.
- Setting up solar panels as needed.
- A separate spot for girls to park their bicycles and two-wheelers.

e- Governance:

? Consolidate the several administrative platforms into a single e-governance system for admissions, fee collection, mark uploading, and other operations in order to render the administration paperless.

Student Support:

? Assign mentors from the industry to assist and advise the students.

? To provide the greatest indoor stadium for students' overall development.

? Support the students discover, choose, and accomplish their academic and personal objectives.

? Offer students the resources that they need to attend the workshops and seminars.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The chairman of the executive committee and governing board of our college serves as both secretary and correspondent. The bodies with the responsibility of making decisions and ensuring the smooth operation of the college are the Governing Council, the Secretary, and the Correspondent.

The Principal is granted permission by the management to carry out the institution's Vision and Mission. The principal, department heads, and office superintendent make up the academic body.

Effective day-to-day administration of the College's academic and administrative affairs is handled by the Principal. The department heads, the IQAC coordinator, the teachers, the administrative staff, and the coordinators of several organizations support him.

Service Rules, Procedures, Recruitment and Promotion Policies

- The college's regulations have been amended in response to needs identified.
- The management bases recruitment choices on UGC norms.
- Promotional opportunities, both for teaching and non-teaching positions, are administered in accordance with government regulations.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The following are services that are provided to staff.

General facility:

1. TPF/NHIS/EPF
2. Medi claim facility
3. Society loan facility
4. Maternity leave for female employees

Career progression:

1.Faculty members are granted duty leave to attend orientation programmes, refresher

courses, seminars, workshops, and conferences, as well as other professional

development programmes.

2. A Faculty Development Programme is in place for both teaching and non-teaching faculty.

3. Staff CAS is being carried out.

Finance:

1.Festival advance provided to staff

2.Financial assistance for attending a conference, workshop, or seminar.

Facilities and amenities:

1.Staffroom

2.Parking facility

3.Wi-Fi facility**4.Canteen facility**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

20

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- Based on UGC prerequisites, the College developed a self-

assessment process for faculty members as well as a career advancement scheme.

- Faculty members are advised to keep self-evaluation diaries that include their research, academic, and administrative activity.
- The appraisal has been reviewed and signed by the IQAC Coordinator and the Principal, and it has been verified again by the University Experts at the time of promotion.
- The College's faculty members are evaluated and advanced to the next level based on self-evaluation indicators, and an annual appraisal form is also maintained for non-teaching staff members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Mobilization of funds:

- Fees paid by students;
- government funding allocated to NSS, NCC, and other Service Organizations.
- MANNA receives funds from our college's teaching and non-teaching staff.
- Funds are generated from the fixed deposit of endowments in the College, as well as space leased out for the College Canteen.
- Funds are also made from seminars and conferences held.

Utilization of funds:

- The funds allocated to service organizations are used for carrying out student programmes relevant to the organization.
- The money raised by staff and students for MANNA to feed needy children through the college canteen.
- The interest received from endowments is distributed to students in accordance with the request made by the endowment's institutor.
- The fees collected from students are used by the college in accordance with policy.
- The scholarships are disbursed directly from the Tamil Nadu government to students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

2

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization of funds:

- Fees paid by students;
- government funding allocated to NSS, NCC, and other Service Organizations.
- MANNA receives funds from our college's teaching and non-teaching staff.
- Funds are generated from the fixed deposit of endowments in the College, as well as space leased out for the College Canteen.
- Funds are also made from seminars and conferences held.

Utilization of funds:

- The funds allocated to service organizations are used for carrying out student programmes relevant to the organization.
- The money raised by staff and students for MANNA to feed needy children through the college canteen.
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- The fees collected from students are used by the college in accordance with policy.
- The scholarships are disbursed directly from the Tamil Nadu government to students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC is crucial in the planning, execution, and evaluation of all activities.

The objectives of IQAC:

- To ensure continuous improvement in the entire operations of the Institution.
- To ensure stakeholders connected with education like Management, Parents, Teachers, Students, Non-Teaching staff, Society and all Funding agencies to maintain the quality of the college.
- To develop a quality system for conscious, consistent and programmed action to improve the academic and administrative performance of the institution.
- To promote measures for driving institutional functioning towards quality enhancement and institutionalization of best practices.

Functions of IQAC

- The college has developed several quality assurance mechanisms under IQAC.
- Coordinates with all stakeholders for their opinions and advice for quality improvement.
- Analysis about the feedback received from all stakeholders and informs the concerned authorities about its outcome for correction.
- IQAC appreciates, encourages and provides support for quality improvement in Teaching, Research and Administration.
- Documentation of the various programs leading to quality improvement.

- Collection and maintenance and preservation of documents.
- Planning and support of the effective implementation of Total Quality Management, Curriculum Development, Teaching-Learning and Evaluation, Research, Consultancy and Extension activities for all stakeholders.
- Conducting Academic audit as per guidelines.
- Formulating Action Taken Reports.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The organization evaluates its system of teaching and learning.

- The teaching and learning processes are reviewed and IQAC makes recommendations for improvements that are subsequently carried out.
- IQAC reviews and acts to improve the quality of the teaching and learning process on a regular basis.
- A system of teaching and non-teaching staff appraisals is in place to improve the caliber of instructors and administrative staff.
- The IQAC prepares the academic calendar well in advance of the start of the academic year, providing ample time for regular teaching, learning, and college events.
- The lesson plan, which is created by department heads, is regularly reviewed along with the workload and schedule.

The organization, the IQAC, often keeps an eye on students'

academic progress. It follows predetermined steps to gather and examine data on the academic accomplishments of students.

The following has been amended by the institute for the present scenario.

- Periodically ending class with a test.
- Model exam and midterm in accordance with CIA schedule.
- Assessment of the semester.
- Students have been provided question banks.
- Prompt resolution of student complaints.
- Attend to those who learn slowly.
- Remedial courses and Corrective instruction.
- A mentor-mentee framework.
- Students participate in internships and field tours.
- Student empowerment
- Leadership abilities and career guidance
- The employability skills of students.

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File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for

B. Any 3 of the above

improvements Collaborative quality initiatives with other institution(s)
Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has enacted the following policies aimed at promoting gender equality.

- Every year, a woman faculty member serves as the coordinator of the woman cell, responsible for organizing the programme for girls.
- Following the induction programme, counselling is provided to first-year female students. There are regular counselling sessions designed just for girls.
- The grievance cell coordinator addresses the girls' grievances on a periodic basis.
- The coordinators of the Students Christian movement provide counselling to regulate the morality of the students.
- Girls who are given effective leadership roles in decision-making bodies such as IQAC, sports, departments,

etc., contribute to the preservation of gender equality.

- A number of events to promote gender equity were held by the women's cell in recognition of International Women's Day.
- Senior female staff members compose the Internal Complaint Cell.
- Separate restrooms and a women lounge are available for physically challenged girls.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- The college has placed garbage bins in every hallway and

canteen area to collect and dispose of everyday rubbish.

- The college has an association with the Tharangambadi town panchayat, the leading town panchayat for managing solid waste disposal. They used a door-to-door collection system to gather the litter from the campus.
- There is a Vermicompost and Bio-Compost Unit at the Department of Zoology. A portion of the trash gathered in the garden is disposed of through the units.
- Moreover, the garbage is taken out and disposed of for land filling.
- Biomedical waste, such as sanitary napkins, is burned.
- Before being disposed of, chemicals used in the chemistry and bio chemistry labs are carefully diluted with water.
- Because our community lacks a sewage collection system, the waste water collected from the hostel and canteen is distributed to percolate through traditional disposal methods.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste

B. Any 3 of the above

water recycling Maintenance of water bodies and distribution system in the campus	
File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1.Restricted entry of automobiles 2.Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping	B. Any 3 of the above
File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college initiates to bring tolerance and harmony towards cultural, regional and communal socio economic diversities by conduct the following programs

Christmas function is celebrated every year to bring cultural, religious and communal harmony. Food festival is celebrated every year to bring cultural, regional, communal and socio economic harmony among students as it's celebrated in commemorating the Tamilians famous festival "Pongal" during the 2nd week of January. The "Religious tolerance day" celebrated every year to bring harmony among students in the college.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- he institution organized a number of events to educate students about the value of the Indian Constitution and their responsibilities as citizens.
- Every year, we commemorate Independence Day to raise awareness of the value of independence and to honour those who fought for it.
- Republic Day is observed to commemorate the day the Indian constitution was enacted.
- Constitution Day is observed to mark the adoption of the Indian Constitution and to educate children about their rights and responsibilities as citizens.
- Voters Day is observed to educate students about their right to vote in any election without fear or hindrance,

regardless of their religion, caste, or language.

- National Girl Child Day is observed annually to raise awareness of girls' rights, advance gender parity, and promote the significance of girls' education, health, and nutrition.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

At both the college and department levels, the college observes and plans national and international holidays, celebrations, and festivals.

- Every year on March 8th, International Women's Day is commemorated with a variety of events aimed at educating young girls about issues pertaining to women. This year, the Women's Cell convener, Dr. Sheeba Julious, planned a number of events.
- Every year on June 19th, people celebrate the Founder's Day. Due to the generous contributions from our alumni, our institution was able to celebrate its golden jubilee year this year with a special prayer in the chapel and a ceremony to lay the foundation stones for several activities.
- An ozone seminar is held in honour of National Science Day.
- The purpose of Republic Day is to mark the enactment of the Indian Constitution.
- Events are planned to commemorate National Girl Child Day, such as awareness campaigns about child sex ratios, protecting girls, and creating a safe and healthy environment for girls.
- The Department of Zoology hosts a food festival annually during the second week of January in conjunction with the Pongal festival. The purpose of the event is to promote social and religious harmony on campus and teach young girls about the importance of nutrition and balance.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Objectives:

"Truly I tell you, whatever you did for even one of my least fortunate brothers and sisters, you did it for me," declares Jesus. The college launched the MANNA Programme to provide the most deserving students with at least one meal every day, based on this Christian principle.

The Context:

Due to economic downturns, girl children are more susceptible to hunger and related illnesses and often travel great distances to attend college. To prevent these kinds of scenarios, the staff developed a special way to feed youngsters.

Practice:

The contributors, or the college's teaching and non-teaching staff, make up the General Body of MANNA. The funding source for this programme is the staff members' monthly contributions. For a minimum of two years, the General Body nominated the Secretary and Treasurer. The secretary collected the lists of worthy students from the departments, reviewed the applications, picked the applicants, and distributed the tokens.

Evidence of Success:

There is evidence that this programme, which offers girls a nutritious diet, has benefited their health. Through this

programme, around 150 students from various disciplines benefited.

Problem Encountered and Resource Required:

The college's annual budget, which was derived from staff resources, could only support 150 students. However, a great number of the most deserving children continued to reach to the principal and the scheme coordinator seeking for help. As a result, we intend to increase staff donations and leverage the General Body of Manna initiative to increase overall funding.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college is a Christian minority institution. Education under empowerment to women would change the society is the prime vision of our first Missionary Provost. Bartholomaeus Ziegenbalg. He was the German Missionary to Tranquebar on July 9, 1706 to establish Christianity. He was the first man introduced residential girls school in Tranquebar to empower women. Following the legacy of him, the Tamil Evangelical Lutheran Church in 1972 established the college in the rural background near Tranquebar with the vision and the mission of empowering rural children with quality education. The college aims to provide equal opportunity to the rural students, especially to educate and empower women who hail from Socially downtrodden, Economically marginalised and Educationally backward communities. The objectives are Providing quality education to the girls of marginalised section Scholarships are arranged to help the students Providing entrepreneurship skills through tailoring and cookery Career guidance Counselling Health and hygiene Provide one meal freely to girls through Manna scheme Personality development Encouraged to participate in NSS, NCC and sports for their holistic development Over the 50 years, the college has achieved its goal by producing more first generation women Post graduate and Doctorate in our rural

area.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- Enhancements in Information and Communication Technology infrastructure
- Encouraging staff members to pursue research opportunities and publications.
- Organizing programmes to increase the capability of both teaching and non-teaching staff;
- Opening new bank accounts for alumni associations.
- Proposal to Introduce Indoor Stadium
- Advancements in solar energy systems.
- Launching the online fee payment system for students
- Preparing to add MSW as a new department